

Information Book

2017



*proud tradition -
shaping futures*

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Welcome

Rosalie Primary School has clear purpose, striving to always be recognised as a school which maximises learning opportunities, while focusing on developing our students' academic, social, physical and creative potential.

The School has an enviable, long standing reputation and tradition as being a valued member of its community for 110 years. It is meeting the challenge of a changing demographic while maintaining its standing as a school where students are able to achieve personal excellence with clear goals of becoming autonomous learners.



The school's nationally recognised position as one of the best performing comprehensive primary schools is attributed to highly engaged students and staff working with a challenging curriculum, specifically designed to meet the diverse needs of our students. Ongoing efficient assessment practices and clear case management as part of the cycle of learning guarantees that students are accommodated for at each end of the academic spectrum.

Clear considerations of the social and cultural diversity of our learning community is constantly considered and annually re-evaluated. Our holistic education practices ensure an integrated approach, in which each child's social and emotional wellbeing is considered as part of our culture of academic excellence. Embedded in our practices across all learning areas is our understanding that as learners we belong to a global community in which environmental and social sustainability is imperative. Our teachers, students and parent community actively seek out opportunities to extend learning in these areas. Our contributions to the environment are evidenced in our Green Gorilla project in which we have won several awards for recycling. At Rosalie we understand the interconnectedness between environmental and social sustainability.

Key to the success of our students' achievements is the excellent partnership we share with our parents and broader community; each understanding their critical role as stakeholders in contributing to the learning community. A common catch phrase in reference to the school, used by the whole learning community, past and present is '*belonging to the Rosalie family*'. We believe this very deep sense of belonging indirectly impacts on the achievement of our students as the community are key stakeholders in the continued traditions of the school, teaching current students invaluable lessons of '*proud traditions - shaping futures*'.

I invite you to take advantage of the opportunities that are provided at Rosalie and encourage you to join our school community in working to achieve the best possible outcomes for your child.

This information booklet provides an overview of our school's operations with this information supplemented by our regular newsletter.

We welcome your association with our school and we look forward to working together to make these years of education a rewarding experience for your child.

Roslyn Kay
Principal 2016

SCHOOL CONTACT INFORMATION

TELEPHONE NUMBERS

School <i>(includes Pre Primary)</i>	(08) 9381 6011 (Phone)
	(08) 9388 1141 (Fax)
Kindergarten (On Site) <i>(Green & Yellow Groups)</i>	(08) 9381 6631
Kindergarten (Off Site) <i>(Red & Blue Groups)</i>	(08) 9381 2768

POSTAL ADDRESS

101 Onslow Road
Shenton Park WA 6008

Kindergarten (Off Site)
(Red & Blue Groups) 334 Onslow Road,
Shenton Park

WEB SITE

www.rosalie.wa.edu.au

EMAIL ADDRESS

School	rosalie.ps@education.wa.edu.au
Principal	roslyn.kay@education.wa.edu.au
Registrar	julie.keating@education.wa.edu.au
Uniform Store	www.ouronlinecanteen.com.au

SCHOOL HOURS

	Years 1-6	Pre Primary	Kindergarten
School Commences	8.50am	8.50am	8.45am
Recess	10.20 - 10.40am	10.30-11.15am	9.40-10.40am
Lunch	12.10 - 12.55pm	12.30-1.15pm	12.10-1.30pm
Afternoon Break	2.35 - 2.30pm		
School Finishes	3.10pm	3.10pm	2.55pm

Parents/Carers are requested to ensure that children **do not arrive at school before 8.30am**. Any child arriving before this time will not be supervised and must sit on the seats on the veranda.

All children are expected to have left the school grounds by 3.30pm unless special arrangements have been made by parents or teachers.

IMPORTANT DATES AND TIMES 2017

TERM DATES (for students)

Semester One

Term 1	Wednesday 1 February	-	Friday 7 April
Term 2	Wednesday 26 April	-	Friday 30 June

Semester Two

Term 3	Monday 17 July	-	Friday 22 September
Term 4	Tuesday 10 October	-	Thursday 14 December

SCHOOL DEVELOPMENT DAYS (for staff)

School Development Days (**students do not attend**) for 2017 are as follows:

Term 1

Wednesday 25 January & Friday 27 January – School Office Opens
Monday 30 January
Tuesday 31 January

Term 2

Monday 24 April
Friday 2 June

Term 3

N/A

Term 4

Monday 9 October
Friday 15 December

Note: Changes to these dates may occur as determined by the Rosalie Primary School Board

PUBLIC HOLIDAYS 2017

NB Dates marked in **blue** occur during the school holidays.

New Year's Day	Monday 2 January
Australia Day	Tuesday 26 January
Labour Day	Monday 6 March
Good Friday	Friday 14 April
Easter Monday	Monday 17 March
Anzac Day	Tuesday 25 April
WA Day	Monday 5 June
Queen's Birthday	Monday 25 September
Christmas Day	Monday 25 December
Boxing Day	Tuesday 26 December

SCHOOL FEATURES

Since its establishment in 1906, Rosalie Primary School has developed a proud history, with many of our students going on to play important roles within Western Australia.

About Rosalie

Enrolments for 2017 will commence at approximately 575 students.

Rosalie Primary School is often referred to as a country school in the city because of its community atmosphere and beautiful surrounds. At Rosalie we have proud academic tradition and strive to maximise every learning opportunity to shape our students' future through high quality, values enriched teaching and learning.

As an Independent Public School, Rosalie has a clear vision and purpose. The school is renowned for fostering student excellence with the support and involvement of a range of community partners.

At Rosalie, the whole school community works together to ensure every child has a positive, happy and rewarding school experience. Parents and teachers are true partners in the learning process; ensuring students are encouraged to participate, to strive to achieve their best, to be considerate and supportive of others, and to value the pursuit of knowledge. The establishment of the *Parent's as Partners Program* is testimony to the strong parental support.

The school attracts and retains experienced, caring and innovative staff, who work to provide a range of high quality learning opportunities to stimulate and challenge the individual needs and talents of their students. This is done within a collaborative culture, creating a strong sense of community.

Our challenge is to target key indicators which define what it is to be a truly successful learner, a learner who not only achieves well in national testing, but who is deemed successful within the context of his/her area of talent. To achieve this we focus on providing our students with access to a broad range of learning opportunities that respond to the diversity of their individual needs and abilities. We believe these opportunities will continue to evolve through our status as an Independent Public School.

We are confident our focus on individual needs and abilities will be achieved through maintaining strong partnerships with parents and the wider community to provide a comprehensive approach to challenging our students to achieve their best and build self-confidence in their personal abilities. This approach of building the foundations of academic and social capabilities of our students reflects our school's ethos:

proud tradition - shaping futures

Our Vision

Our school community supports and challenges our students to achieve their personal best and celebrates their efforts and successes.

Our Purpose

At Rosalie we develop in our students:

- the desire to learn and ability to maximise their educational opportunities;
- the capacity to grow academically, socially, emotionally, physically and creatively to their full potential; and
- a social conscience, recognising the importance of contributing to their family, school and the wider community.

Our Values

Rosalie Friends and Family

Our values provide the foundation to build social responsibility and a sense of belonging through collaboration between student, family, school and wider community.

They encompass:

- **Care and Compassion**
We look after ourselves and care for one another
- **Doing Your Best**
We strive to accomplish worthy and admirable deeds, try hard and pursue excellence
- **A Fair Go**
We treat all people fairly; we protect and support each other for the benefit of all
- **Freedom**
We uphold the rights and privileges of living in Australia - to believe, to think and to express ourselves
- **Honesty and Trustworthiness**
We are honest, sincere and seek the truth
- **Integrity**
We act in accordance with moral and ethical principles, ensuring consistency between words and deeds
- **Respect**
We treat others with consideration and regard and respect their views
- **Responsibility**
We are accountable for our own actions, resolving differences in constructive, peaceful ways; we contribute to society and we take care of the environment
- **Understanding, Tolerance and Inclusion**
We accept diversity by being aware of others and their cultures; we strive to be included and include others.

SCHOOL ORGANISATION

Administration

The school administration team consists of the Principal and two Assistant Principals. The leadership role is shared, dependent on the operation or project being undertaken.



Assistant Principal
Linda Griffin
*K - Year 2
Early Childhood*



Principal
Roslyn Kay
*Years 3 & 4
Middle Primary*



Assistant Principal
Judy Gildersleeve
*Years 5 & 6
Upper Primary*

Members of the administration team share leadership across the school's Learning Teams, each of which has a teacher appointed to a leadership role. A distributed leadership model means that each area of the school has Learning Team Leaders who support the Administrative Team.

The structure of Learning Teams means teachers of similar year levels will have the opportunity to meet to collaborate in goal setting, strategic planning, assessment and moderation as well as provide support for each other in meeting the varying needs of their students.

Also in the Administration is the Registrar, Julie Keating, and School Officers Sally McGilvray (Mon-Wed), Karen Reynolds (Thurs) and Sarah Kelly (Fri).

Staff Expertise

The staff composition at Rosalie Primary School reflects a wide range of interests, experience and skills.

In addition to classroom teachers, Rosalie Primary School has specialist teachers in the following Learning Areas:

- Historical Inquiry Learning
- Performing Arts – Music
- Languages (French)
- Health and Physical Education
- EAL/D (English as an additional language/dialect)

ENROLMENT INFORMATION

To enrol at Rosalie Primary School there are a number of eligibility requirements.

Resident in the Local Intake Area:

The School Education Act 1999 guarantees a place for every child in the compulsory years of schooling (Years PP-6) in their local school. Rosalie Primary School is designated as a Local Intake School. The school has places for students in Years PP-6 who currently reside within the boundaries of our **local intake area** as have been determined by the Department of Education. Additional information defining our school's boundaries may be obtained through the school office or via our web site.

Parents of children not residing within the local intake may wish to complete an Application for Enrolment for consideration by the Principal, although enrolment will be dependent upon our capacity at that moment in time.

Kindergarten

Children enrolled in Kindergarten are allocated positions based on a cluster model and selection criteria as outlined in the Education Act. As Kindergarten is not compulsory, children may or may not be attending their local school.

For children who do not live within our school's boundary, **enrolment in Kindergarten does not guarantee enrolment in Pre Primary and beyond**. Applications for Pre Primary are called for independently midway through the school year and will be considered by the Principal in accordance with the selection criteria.

Procedure for Enrolment

Parents initially complete an Application for Enrolment form, then when the student is admitted to the school, the formal School Enrolment Form is completed.

The Principal also reserves the right to request a Statutory Declaration in support of claims made.

Note: Please ensure your child's enrolment records are kept up to date by notifying the school of any change of address, telephone number or other relevant information.

Special Needs

Parents of students with special needs are asked to contact the school to discuss these needs when the Application for Enrolment has been approved to ensure that the most appropriate program is in place to meet the child's needs.

Overseas Students

Students who were born overseas must hold the appropriate visa before applying at the school. For overseas students who are in Australia using an entry visa it is necessary that the office sight the **passport and visa** of the **parent** (primary visa holder) and **student** at the time of Application for Enrolment. Please note, some visa types require the student to be fee paying.

PROCEDURES

ACTIVITY CHARGES

To assist with the efficient handling of monies associated with student activities, the school has established an Activity Charge where parents make one payment per semester to cover the cost of class activities, excursions and visiting performers. An outline of all possible charges will be provided to all parents. See **CONTRIBUTIONS & CHARGES**.

The charge covers all costs except those associated with events like camps and In Term Swimming Lessons. Details of the costs per semester for each class are sent home to parents. Signed Consent Forms are required for each excursion. Students are not permitted to go on excursions without this signed form.

If parents have difficulty with the lump sum payment, individual arrangements may be made with the School Registrar.

ATTENDANCE

Attendance of students in Years PP-6 is compulsory. We ask that children arrive promptly as late arrivals will interrupt classroom learning.

Sick Leave All absences must be explained to the class teacher. A phone call or email on the day of absence is required. As an alternative, the iPhone app, SchoolBuzz, may be downloaded and used to contact the school.

Other Leave (eg vacation, religious events) Please advise the school office in advance, in writing/email, of any planned leave. Periodically office staff will request an explanation for absences which remain unexplained.

Teachers are expected to know where students are at all times. Parents or carers collecting children during the school day are required to complete a Leave Pass (Yellow Slip) and have it signed by office staff prior to collecting their child. The class teacher should sight the completed Leave Pass before the student's release.

ACCIDENTS/SICKNESS

Parents are encouraged to keep their children home if they appear sick prior to leaving home for school. Children become very distressed if they are not well at school. As infection spreads very quickly within a school, all parents are asked to cooperate in this matter. If needed, details regarding the duration of the absence from school for infectious diseases can be obtained from the school office.

If your child is involved in an accident or becomes sick at school, every effort will be made to contact you and to arrange medical attention. If your child is unwell he/she may need to go home. For this reason **IT IS ESSENTIAL** that the school is kept up to date with your address, telephone numbers (home, mobile, work), email address, place of employment and **emergency contact person** for times when you may be unavailable. As outlined in Attendance above, parents are required to sign the child out on the register at the school office.

In exceptional circumstances immediate medical help will be sought and the caregiver contacted as quickly as possible. **The cost of an ambulance, if needed, will be the parents' responsibility.**

BEHAVIOUR MANAGEMENT IN SCHOOLS POLICY

A Behaviour Management Policy operates in this school. The basis of this policy is that children will be encouraged to take responsibility for their own behaviour. It is reviewed on a regular basis. Details are available from the office and are displayed on our web site.

BICYCLE & BALL PLAY

As legislation exists requiring all cyclists to wear helmets, children who cycle to school **must** wear a helmet. The Police Department recommends that children under ten do not ride bicycles unsupervised.

Bikes and scooters should be **walked** through the school grounds, particularly at drop off and pick up time. In addition, ball games should not be played before school.

CARE OF MONEY AND VALUABLES

Children should not bring valuables, toys, I.C.T. equipment or unnecessary money to school. Children who need to bring money should not leave it in bags outside the classroom or in their desks, but should place it in the care of their class teacher or keep it on their person. Mobile phones should remain at home unless needed for important contact with adults. Students with a genuine reason for bringing a mobile phone to school must provide written documentation from their parent/s. Relevant forms are available from the office.

CLASS ORGANISATION

The total enrolment of a school determines funds available to employ teachers.

- In schools where the year groups are unevenly distributed (that is most schools) reasonable class sizes can only be maintained by the formation of a certain number of composite classes (eg Years 5/6, K/P or 2/3). This should not be a cause for concern to parents as even in straight year levels all teachers form groups within the class according to needs.
- No class, mixed or straight, should be viewed as one that is better than another. Children are placed into classes after due consideration and review of their development across the Learning Areas, with special attention to English and Maths.
- Additional factors considered are:
 - ability to work with certain peer groups
 - special needs of the child
 - the need to separate some children
 - the need to have children working at their own ability level
- Composite classes are a traditional feature of Western Australian Primary Schools and although some parents may consider their children's education to be restricted in these classes, others realise the social and academic advantages to be gained.
- The development of cooperative behaviour patterns and independent study skills are examples of these advantages. In fact children selected for composite classes should display behaviour traits which indicate self-discipline, a willingness to be cooperative with others and a degree of independence in work habits.
- Educational research indicates that general cooperation, self-regulatory behaviour and participation levels all tend to improve in students placed in composite classes.

COMPOSITE CLASS SELECTION PROCEDURE

When classes need to be split, they are organised into heterogeneous groups using the following procedure:

1. Children are ranked according to mid semester report data.
2. Special needs are then considered, eg. twins, family situations etc.
3. Students who do not work well together may be separated.
4. Previous placements are taken into consideration, eg. recurring placement in composite classes, involvement in special programs eg. opportunities to attend camp.
5. Groups are checked by teachers to ensure that placement is suitable. eg. Where possible, each child is grouped with some existing friendships.

COMMUNICATION – PARENT/SCHOOL CONTACT

Any parent who feels concerned about their child's progress or any other aspect of his/her schooling is invited to discuss the matter with the class teacher, Assistant Principal or Principal. However, in order that the school routine is not unduly interrupted, we ask that the following procedure be adopted:-

a) **Discussion with Class Teacher**

Please endeavour not to interrupt class teaching routines. The best procedure is a note to the teacher requesting a suitable time or to arrange an appointment by telephone. Teachers have specific non-teaching times in which appointments can be held.

b) **Discussion with the Assistant Principal or Principal**

If you wish to discuss your child's progress with an Assistant Principal or the Principal, please telephone (if possible) or write a note to make an appointment. Appointments outside school hours can be arranged. Please try to resolve the issue, as a courtesy, with the class teacher in the first instance.

CONTRIBUTIONS & CHARGES

Details of Charges & Contributions will be made available to parents. These complement the grants received from the Department of Education.

A voluntary contribution per child is set by the school to assist with the purchase of general educational requirements. The contribution for 2017 has been set at \$60.00.

A P&C Contribution is also set by the P&C Committee to assist the school with the purchase of computers and associated software, library materials, sporting equipment, additional specialist programs and items not supplied by the Department of Education.

A Contributions and Charges schedule is sent home to each family during Term 4 of the preceding year or handed to new parents upon enrolment of new students, outlining the maximum amount that a parent or carer would be expected to pay. Accounts are forwarded to each family at the beginning of Term 1 and Term 3 with reminder accounts posted when necessary. Families starting mid year will be issued with a pro rata account.

Both Contributions and Charges should be paid promptly upon receipt of accounts at the school office or online via direct transfer.

There are also the traditional booklists that are now known as Student Resource Lists and children require these items for personal use in the classroom.

CONTACT DETAILS

It is essential that the school is kept up to date with your address, telephone numbers (home, mobile, work), email address, place of employment and **emergency contact person** for times when you may be unavailable.

DENTAL CLINIC

A Dental Clinic in a mobile caravan operates periodically from Subiaco, Nedlands or Hollywood Primary School. All children who are registered will receive appointments to attend for a dental check. Parents are advised when treatment is necessary. The clinic carries out all normal dental work. Contact No. 0417 180 553.

FACTIONS

All primary students will be placed in a Faction soon after they are enrolled at school. Each Faction has its own sports T-shirt. The Faction system is based on family groups from Years K-6. The aim is to provide fostering and nurturing for the individual child. Teachers from different year levels are assigned to a Faction. Sporting activities are structured within the Faction system throughout the year.

Our Factions are:

Derby **Red**
Shenton **Gold**

Onslow **Green**
Hensman **Purple**

HEAD LICE

This is a frequently occurring problem in schools. It is recommended that parents check their children's hair regularly. If ALL parents take this course of action we will be able to avoid the spread of head lice. Please notify the school if lice are found.

INFECTIOUS DISEASES

The following diseases require exclusion from school in accordance with Health Department policy and guidelines:

- Chicken Pox
- Influenza
- Mumps
- Rubella
- Head lice
- Measles
- Ringworm
- School Sores
- Conjunctivitis
- Trachoma

Check with the School Administration for the length of exclusion in each case. If in doubt consult your doctor. Parents will be asked to collect their children if they are suspected of having an infectious disease.

INSURANCE COVER AND SCHOOL CHILDREN

The Department of Education does not insure children against injury at school. This is considered to be the responsibility of the parent. The Department of Education does have a public liability insurance cover that covers their liability in cases of accidents caused through defects in school buildings, equipment or playgrounds, or through negligence on the part of an employee of the Department.

On school excursions, they are covered while traveling by normal third party insurance cover, the premium for which is part of both car and bus registration fees. Some bus companies do carry an additional public liability policy, but again it would only cover negligence on the part of the company.

LOST PROPERTY

PLEASE CLEARLY LABEL YOUR CHILD'S BELONGINGS

Unfortunately, there are always vast numbers of items lost at school. Any unmarked goods are placed in the *Lost Property Cage* near the ANZAC Courtyard. The school takes no responsibility for lost articles. Lost Property is cleared at the end of each term with goods being washed and resold or forwarded on to a charity. Enquiries should also be made through the office or class teacher.

LUNCH ARRANGEMENTS

Teachers are on duty to ensure that children eat their lunches before becoming involved in other activities. No games are played until the lunch teacher is satisfied that lunches have been eaten.

For occasional home lunches, a Leave Pass (Yellow Slip) must be completed. Students may not leave the school without permission.

LUNCHES

The school does not have a canteen facility and students should bring a healthy packed lunch. Friday Lunches may be ordered online from www.ouronlinecanteen.com.au. Please access the website and register your children. Lunches are supplied by Lawley's Bakery and the delivery service is provided by volunteer parents.

MEDICATION - IMPORTANT

Department of Education policy requires the school be aware of students seriously affected by illness such as Asthma, Diabetes or Allergies that require emergency treatment. A list of students with special medical needs is maintained at the school.

Teacher assistance with the administration of medication requires the completion of detailed documentation by parents and doctors. This matter should be discussed with the Class Teacher and the Principal or Assistant Principals to ensure we are able to assist. In such cases the appropriate form must be completed and left for school records. Administration of medication prescribed by a doctor for short-term illness also requires documentation to be completed through the school administration. Students capable of administering their own prescribed medication will be supported following authorisation from parents. (Medicines must be labelled and appropriate storage arranged with the school).

MONEY COLLECTION

Each parent will receive a letter outlining Charges and Contributions for the year in accordance with Department of Education policy. Activity Charges for events planned will be requested at the commencement of each semester and may be paid through the school office or online with a direct transfer.

NAPLAN 2017

Students in Year 3 and 5 will participate in NAPLAN Testing from 9-11 May 2017 (Week 3, Term 2).

NEWSLETTER & NOTES

Newsletters Newsletters are an important way of communicating with all parents and care-givers. Newsletters are emailed to parents and made available for viewing on the school's website. Newsletters provide up to date information on school, P&C and community activities. **The deadline for articles to be included is midday on the Tuesday of the newsletter week.** Printed copies of the newsletter are available from the school office.

Calendar of Events The school calendar of events is available to view on the school website.

Adhoc Notes A number of notes may still be distributed by teachers. Please check with your children and insist that all notes are handed to you promptly on arrival from school.

SchoolBuzz The newsletter and calendar can also be viewed via an iphone app, SchoolBuzz. This free app can also be used to advise the school of student absences.

NUT-AWARE

Given the significant allergies of children in our school we encourage parents to support our efforts in eliminating nuts from the school.

PARKING

Parents are requested to exercise particular care when picking up or dropping off children near the school's entrances. Parking restrictions apply to areas around the school with parking on Onslow Road and Derby Road well sign posted.

The staff car parking area is reserved for **staff only**. In the interest of safety, parents are requested **not to use the staff car park** either for parking or as a walkway.

STUDENT RESOURCE LIST

Parents are required to provide items for personal use such as pencils, pens, rulers and so forth. Separate lists of the requirements for each class are issued.

Campion Education offers a service to this school whereby they will supply the necessary items in a complete order for each child. A list of requirements for the forthcoming year is issued towards the end of the year.

While there is no obligation to use Campion, there are a number of clear benefits which include:

- Access to needed texts. Resources we have chosen in support of our implementation of the Australian Curriculum are often difficult to obtain.
- The ability to order online.
- A **reduced delivery service fee** to your home – though orders **MUST** be either returned to the school or completed online by a specific date as determined by Campion.
- Campion manage the collection of a number of levies for selected year levels provided for the provision of materials. Parents choosing not to use this service will need to be billed for this levy at a later date.
- Campion provide us with a commission based on purchases made. These funds will be of real benefit to our school.

All items should be clearly named. Your child will need to have personal use items in his/her possession each school day in order to maximise participation in the learning opportunities/activities presented. It may be necessary to replace items such as pencils, ball point pens, erasers, files, rulers, etc during the year.

PUBLICATION OF IMAGES & WORK

The Department of Education's Information Privacy and Security Policy requires schools to gain parental/guardian permission before using visual images of students, such as photographs, outside the school environment.

This school regularly uses images of students via online newsletters, the school website and brochures to recognise excellent achievement, inform parents and the local community of school matters, publicise events and to promote the school. From time to time we may also be asked to contribute to Department of Education materials such as educational videos and the *School Matters* newspaper. Your child's image may potentially be accessed worldwide through the Internet.

Permission of parents/caregivers for the use of images is initially sought at the time of enrolment.

REPORTING TO PARENTS

At Rosalie Primary School we believe assessment for learning, of learning and as learning is integral to the achievement of high quality learning outcomes. Our teachers:

- Develop valid and reliable assessment practices that inform future planning
- Ensure that students understand and are involved in the assessment process
- Provide valid feedback to enhance future learning
- Participate in professional collaboration to ensure consistency of judgement
- Maintain records according to school policy.

Reporting procedures will provide parents with accurate and relevant information about their children's achievement and progress from Kindergarten onwards and will:

1. Reflect a broad range of communication strategies;
2. Provide opportunities to discuss their child's assessments with their teachers; and
3. Ensure that parents are informed as soon as possible when their children are experiencing learning challenges.

Reporting for Years K-6 includes:

- Written reports on a semester basis.
- NAPLAN (National Assessment Program Literacy and Numeracy) Reports will be issued in Term 3 for Years 3 and 5.
- EAL/D students are monitored and assessed using the EAL/D Progress Map.
- Other methods of reporting will be used on a needs basis. They could be:
 - (i) Information sessions about the teaching & learning program, timed to suit the needs of each child or year group.
 - (ii) Parent teacher meetings that may include three way conferences in which the children participate.
 - (iii) Telephone discussions between parents and teachers and informal encounters and discussions.
 - (iv) Letters and other forms of correspondence from teachers and other school personnel to advise parents about successes or concerns.
 - (iv) Child directed reporting, in which children show how their knowledge, skills and understandings have developed through discussions or presentations of key achievements.

SAFETY HOUSES

The Safety House program is a community based program and a great community resource that helps to keep children safe on their way to and from school. A network of volunteer neighbours and local small businesses, after an interview and police clearance process, act as a Safety Houses and are available to help any small child that comes to their door. More information about the program or how to become involved, either as a safety house or local committee member, is available at www.safetyhousewa.org.au or through the school.

SCHOOL BOARD

The Rosalie School Board is formed with the fundamental purpose of enabling parents and members of the community to engage in activities that are in the best interests of students and will enhance the education provided by the school.

For 20167 he Board consists of the Principal, four members of staff and six parents or community members, one of whom represents the P&C although this structure may change as the Board develops. The Board meets at least once a term. When there exists a need for new Board members Elections to the Board are held late in Term 4. An open meeting is held annually.

The Board operates within the guidelines of specific Terms of Reference a copy of which, together with minutes of meetings held, is available from the school office.

SCHOOL DRESS CODE

Rosalie Primary School children traditionally wear a school uniform. You are asked to help maintain this fine tradition and by ensuring that your children are neat, tidy and suitably dressed on all occasions. Our Dress Code follows:

Rationale

The Rosalie Primary School Dress Code shall reflect the pride and ethos of the school community.

A School Dress Code:

- Fosters and enhances the public image of the school;
- Assists in building school and team spirit;
- Ensures students are dressed for specific school activities;
- Contributes to student safety, comfort and well-being by clearly identifying students when they represent, or participate in excursions or school functions.
- Encourages equity among students providing a cost effective option for parents.

Considerations

- There is an expectation that children from Years PP-6 will follow the Dress Code, while children enrolled in Kindergarten will be encouraged to follow the Code.
- All students must wear a broad brimmed or legionnaire hat throughout the school year while outdoors.
- Parents and staff should provide ongoing support and encouragement to children to adhere to the Dress Code.
- The procedure for children who do not follow the Dress Code will entail a discussion between the Principal and family on an individual basis.
- There may be Free Dress Days during the year linked to themes and special events.

DRESS CODE

The school colours are royal blue, brown and white.

Girls' Uniform

Summer

- Royal blue unisex shorts or
- Royal blue skort
- Rosalie polo shirt
- Rosalie school hat

Winter – As Summer uniform plus

- Royal blue tracksuit/bootleg pants
- Rosalie Polar Fleece or Windcheater
- Royal blue leggings (optional) - to be worn with skirt, shorts or skort.

Sport

- Royal blue unisex shorts, skirt or skort
- Faction polo shirt
- Sports brief (optional)
- Sports socks (Yr 5-6 Football, Hockey, Soccer)

Boys' Uniform**Summer**

- Grey shorts or
- Royal blue unisex shorts
- Rosalie polo shirt
- Rosalie school hat

Winter – As Summer uniform plus

- Royal blue tracksuit pants
- Rosalie Polar Fleece or Windcheater

Sport

- Royal blue unisex shorts or
- White shorts
- Faction polo shirt
- Sports socks (Yr 5-7 Football, Hockey, Soccer)

Other**Hats** - A 'no hat, no play' rule applies

- Royal blue broad brimmed or legionnaire Rosalie hat.

Footwear

- Sports shoes (joggers or sneakers)
- Fitted sandals (low heels and back straps)
- School shoes
(Note: Teachers of Kindergarten and Pre-Primary students prefer velcro fasteners where possible.)

Cosmetics/Jewellery

- No cosmetics
- No jewellery other than earrings (sleepers or studs)
- Watches permitted

Optional

- Blue/White check cotton material in any style or dress or skirt (optional addition to Summer Uniform for girls in the early years) – not available from the School Uniform Shop
- Rosalie backpack
- Rosalie library bag

General Information

- All items to be labelled
- For health & safety reasons long hair is to be tied back
- Faction polo shirts can be worn on Fridays and for Carnival Days
- Year 6 polo shirts (special collar) are optional
- A Year 6 Leavers Shirt may be available as a memento and can be worn when available
- For safety reasons, scarves are not encouraged

The Principal is the final arbiter on what constitutes appropriate dress.

Kindergarten

The Dress Code is encouraged, though not enforced, and opportunities to purchase a Kindy shirt may be available during the school year.

Modification to Dress Code

Students who for religious or health reasons may need to modify the school dress code are required to make an appointment with the Principal to negotiate alternatives.

Student Compliance

Students will receive:

- Encouragement from teaching staff on the benefits of a dress code followed by contact with the family by the Principal if required.
- As per regulations supported by the Education Act, the Principal **may exclude** the student from any particular school activity if he/she is of the opinion that the child's dress, or hairstyle is not appropriate. This includes students representing or participating at Sports meetings, incursions, excursions and school activities.
- To avoid sanctions and exclusion from activities, children may be offered appropriate clothes to wear for the duration of the event, given a supply of uniforms is available.

UNIFORM PURCHASES FROM SCHOOL

Uniform orders must be placed online, visit www.ouronlinecanteen.com.au to register your children. The orders are then processed on a weekly basis and delivered to the appropriate classroom. The uniform supplies are managed by the P&C – volunteers always welcome!

Finally, please help yourselves and also teachers by **CLEARLY LABELLING YOUR CHILD'S CLOTHING** to minimise the amount of lost clothing.

SCHOOL COMMUNITY NURSE

Our Community Health Nurse's main role is vision and hearing screening although she may be available for advice and health promotion. Enquire at the school office.

SCHOOL CHAPLAIN

Our Chaplain will be available to parents as well as our students. The Chaplain is employed one and a half days each week.

SCHOOL PSYCHOLOGIST

Our School Psychologist, Mrs Christine Wharton, attends the school every Wednesday. The School Psychologist is available to assist all children who are experiencing difficulties at school. Our SAER Coordinator (Students at Educational Risk) is the link between teachers, parents and the School Psychologist. Enquire at the school office for details.

BUSINESS PLAN

A Business Plan is produced every three years as a result of work completed by our staff in collaboration with the School Board with input from our community. Copies of the current Business Plan are available at the school office and on the school website.

SCHOOL WATCH PROGRAM

Rosalie School is part of the School Watch Program. This program involves local residents close to the school assisting in protecting the school after hours. All school resources are engraved to help police in identification. We look to all parents for support in this project. Please contact **Education Security on 9264 4771** to report any suspicious behaviour.

STUDENT LEADERSHIP

An essential part of the 2017 year will be the role played by Year 6 students in providing student leadership within the school. Students have the opportunity to apply for the position of Leadership in Sport, Library, Music, ICT and the Green Gorillas promoting the development of high quality leadership skills. There is an active EarlyAct group (junior Rotary) where students have the opportunity to take on roles as part of a committee and lead others in raising funds and awareness for selected causes and charities.

SUN PROTECTION POLICY

A sun protection policy has been adopted to encourage all students, staff, parents and visitors attending Rosalie PS to protect their skin from damage caused by UV radiation from the sun. Part of this policy includes a 'no hat, no play' rule. The school is recognised by the Cancer Council as a SunSmart school.

SWIMMING

Department of Education and Training In Term Swimming Lessons

All students in Years 1-6 attend two weeks of Swimming Lessons each school year. Confirmation on lesson arrangements is made early in the school year.

TELEPHONE CALLS

Only URGENT telephone messages can be taken for students, and children may only access the school telephone in special circumstances.

VISITORS TO THE SCHOOL

For security reasons, all parents/adults visiting the school to undertake school activities such as diary writing, excursions, SRE, library etc are required to sign the Visitor's Register and obtain a badge at the school office.

On completion of your visit it is requested that you exit from the main entrance after handing in your badge and signing out. Thank you for respecting this safety measure.

VOLUNTARY CONTRIBUTIONS

Voluntary contributions are requested from both the school and the P&C and are payable early in the school year. The rates are determined by School Board and the outgoing P&C Committee respectively

SCHOOL ACTIVITIES / THE LEARNING PROGRAM

ASSEMBLIES

School Assemblies are usually held on Friday morning each fortnight. Classes take turns in conducting the assembly. Details will be published in the Term Planner and School Newsletter. Teachers will endeavor to make you aware of presentations which involve your child.

Each Monday morning there is an 'in-house' assembly dealing with school housekeeping. It is not anticipated that parents will attend these Monday assemblies.

CURRICULUM

The program of instruction followed at Rosalie Primary School covers the following learning areas:

- Science }
▪ Technology and Enterprise } STEAM
▪ Arts (Dance, Media, Drama, Music, Visual Arts) }
▪ Mathematics }
▪ English
▪ Health and Physical Education
▪ Languages (French)
▪ History and Social Science (HASS)

Specific programs are in place to operate across the whole school, selected classes and with individual children.

EDUCATIONAL INCURSION / EXCURSIONS

Many visits are arranged to complement the school curriculum. Visits are well planned and are well supervised. All visits have an important educational component and all children are expected to attend. Costs for visits will be charged to parents through Activity Charges each semester. Where possible these costs will be kept to a minimum.

Parents electing not to be part of the Activity Charge system need to pay prior to individual incursions/excursions. Any parents who experience problems in the payment of Activity Charges are encouraged to contact the Principal so that alternate arrangements may be made.

Written permission is required for all school excursions. Failure to return a signed slip will prevent the child from going. This procedure is strictly adhered to.

ENVIRONMENTAL EDUCATION

Rosalie has developed an environmental education program that deliberately casts a wide net and includes:

- Vegetable Garden – located both at the school
- Chicken Run
- Recycling
- Solar Power Generation
- Food scraps recycling/worm farm
- Nature Garden/Frog Pond being planned
- Bird Boxes

A team of energetic environmental enthusiasts (aka the Green Gorillas) has been enlisted to undertake many of the responsibilities of this program. It's a 'work in progress' and is growing and improving all the time.

HEALTH EDUCATION

Health Education, including a program on sexuality, is taught as an integral part of the school program. Most facets of the program are integrated in learning areas such as Physical Education, HASS and Science.

Programs used are based on the Department of Education curriculum. Parents are welcome to discuss these programs with their child's class teacher.

HOMEWORK

School homework is a valuable aspect of the learning process and contributes to the development of sound study habits. The amount of homework will vary from year group to year group, generally increasing as students move through the school. Reading for pleasure should be a scheduled part of the homework program. A Homework Policy is available for viewing on our website. Please discuss the matter of homework with your child's teacher whenever necessary. Occasionally students will not be able to complete homework. A note of explanation would be appreciated.

INFORMATION and COMMUNICATIONS TECHNOLOGY (ICT)

At Rosalie PS we are working to ensure the integration of Information and Communications Technology (ICT) extends across all learning areas where potential exists to improve learning opportunities. In addition to their classroom computer/s all students have access to an ICT Lab, currently housed in the Library Resource Centre and a series of trolleys of wireless laptops for classroom use. Teachers are committed to ensuring our students become confident, creative and productive users of technology and develop an understanding of the impact of technology on the society in which they live. In 2017 we are progressing with Chrome Books to be used by Years 4-6.

INQUIRY LEARNING through HISTORY for 2017

For 2017 our priority of the 'Thinking Classroom' continues as Inquiry Learning through History and will focus on nurturing our students' thinking skills while simultaneously engaging them through a variety of learning styles. Although Inquiry Learning through History is a specialist subject, to develop a thinking culture within the school requires a whole school approach to explicit teaching of thinking skills to all learners, thus the basis of Inquiry Learning through History is logically a totally integrated inquiry approach. Thinking skills empower the learner with strategies to engage in analytical, creative and critical thinking and to apply these skills in everyday life. Engagement, depth and rigour are essential characteristics of a curriculum that will motivate and interest students. This means challenging, meaningful and relevant activities that make the classroom an active centre of learning (Ralph Pirozzo, 2007). The goal at Rosalie is to develop a thinking culture which encourages children to become autonomous life long learners.

LANGUAGES (French)

Students in Years 1 to 6 will be provided with the opportunity to learn French. Lessons aim to develop positive attitudes to other cultures as well as basic language skills.

LIBRARY

The library is fully automated and children can borrow every week from an extensive range of non-fiction and fiction books.

Weekly borrowing for students is as follows:

PP – 1 book, Yrs 1-3 - 2 books, Yrs 4 & 5 – 3 books and Yr 6 – 4 books.

Junior Primary children should have a library bag to be used when borrowing books.

Policy on overdue library books: During their weekly library session students will be reminded if they have overdue books and if these are not returned within four weeks, a letter will be sent home stating the replacement value of the book/s. If the book has been paid for and is then found later at home the book would then become the property of the child, as the library will have purchased a replacement book.

If a student leaves the school or is to be away for an extended period, all borrowed books must be returned before they leave.

MUSIC

A specialist Music Teacher gives all classes approximately one hour of music instruction each week. The program is aimed at developing, in all children, the appropriate skills for active participation in music making and appreciation.

This is through a variety of activities, including singing, listening, movement, composition, and some limited percussion work and, in the senior grades, recorder studies. Where possible, children are also given the opportunity to perform in the wider community and to view other performers.

Choir

We have a Junior Choir and a Senior Choir

School Community Band

In addition, students have the opportunity to join the Rosalie/Hollywood Community Band under the direction of Mr Don Blue. This Band meets each Wednesday morning prior to commencement of the school day at Hollywood Primary School. The community band performs once per term both for the school and the wider community.

SIM - School of Instrumental Music Program

Instrumental tuition is offered by the Department of Education to more musically able children. The instruments on offer at Rosalie are violin and viola for Year 3 students, cello for Year 4 students and flute, brass and clarinet for Year 6 students.

To find out more, please visit www.sim.iinet.net.au

PEAC

Primary Extension and Challenge (PEAC) caters to the special learning needs of gifted and talented students in Years 5 and 6. PEAC courses are self-funding with charges dependent upon course requirements. Students are nominated for this program by being identified through the PEAC testing and teacher nominations.

SPECIAL RELIGIOUS EDUCATION (SRE)

Participation in SRE is voluntary. At the time of enrolment parents are asked to indicate whether they wish to withdraw their children from religious instruction.

There are three forms of SRE offered to students from Years 1-6. They are the inter-denominational Christian classes, Baha'i classes, taken by accredited voluntary teachers, and an alternate Values program coordinated by Rosalie Primary School class teachers. Students have a weekly half-hour lesson.

Students whose parents have expressed a wish for them not to participate in SRE participate in the Values program.

SPORT

Sport activities and swimming lessons are a regular part of a child's balanced educational program and everyone is expected to participate. The school provides an option of choice in sporting activities with no gender distinction. A note from parents or a medical certificate is required if a child is to be exempt from sport.

All students participate in one hour physical education per week. Senior and middle school sport operates on Fridays. Children are expected to wear their Faction t-shirts. Parents' assistance is sought to ensure that children always wear a **HAT**. Mouthguards are required for contact sports.

Term 1 - Interschool and InterFaction Swimming Carnivals

Term 2 - Interschool Team Sports Football, Netball, Soccer and

Term 3 - Interschool and InterFaction Athletic Carnivals

Term 4 - Interschool Cricket (MacGill Cup)

Interm Swimming is organised annually and caters for children in Years 1-6.

Teams entered into State School WA competitions in Futsal, Tennis, Basketball, Cross Country, Hockey and Triathlon.

TRANSITION TO YEAR SEVEN

Much time is spent planning for a smooth transition of students into High School. We are a contributory school to Shenton College and work closely with them in ensuring our students are well prepared. Special attention is given to the placement of children with special needs into appropriate schools.

Students are provided with the opportunity to participate in GATE (Gifted and Talented Education) testing. Students who perform well in this testing may be offered placements in Academic and Talented Programs in public secondary schools.

PARENTS AND THE SCHOOL

Parents and carers are an integral and valued part of our students' educational experience at Rosalie. Rosalie is a school where the whole community works together to ensure that every child has a positive, happy and rewarding school experience.

There are a number of ways that parents and carers can be part of the school community. These include:

CLASS LIAISON PARENTS

A team of parents is formed each year in the school to extend the range of communication between school and home. Each class has a contact parent to liaise between teacher and parents about class activities and a role statement has been drawn up. Your child's class liaison parent may contact you regarding a social occasion, utilising parent skills or welcoming new families.

This is a very valuable school activity performed by parents and it is appreciated by teachers for the assistance it provides them in planning class activities.

PARENT HELPERS

Parent assistance in classroom and with school activities is always very welcome. It gives parents the opportunity to take an active part in class activities and to develop an understanding of how children learn. Children who see their parents supporting the school and contributing towards the day to day activities gain confidence in, and recognition of, the importance of the education process. At the same time parent help enables teachers to give more individual attention to members of the class. If you wish to assist in the class please contact your child's Classroom Teacher, the Assistant Principals or watch for notes in the school newsletter asking for assistance with special school events.

In some cases (e.g. overnight stay at camp) parents may be requested to obtain a "Working with Children" clearance

Information on these requirements is also available from the school office.

PARENTS AS PARTNERS

Parents and carers at Rosalie bring many specific skills and talents that are valued both in and outside the classroom. Parents as Partners is a Rosalie Primary School Partnership that aims to match parents and carers skills and talents with needs within the school community. Parents as Partners works to:

- Identify and document the specific skills base of the Rosalie community,
- Identify themes being taught in the classroom where specific skills would be useful; and
- Identify expertise being sought by the school in areas other than the classroom (ie IT, Building and Grounds Committee etc).

If you (or your children's grandparents, aunts, uncles, or carers, perhaps even a neighbour or family friend who have a special skill or area of interest) would like to get involved and provide additional support for our students look out for the Parents as Partners information in the school newsletter to register your interest.

PARENTS AND CITIZENS' ASSOCIATION (P&C)

The P&C Association works in harmony with the Principal and teaching staff to ensure the school has the necessary resources to enable our children to grow and develop.

New parent involvement in the P&C Association is welcomed and encouraged and you are invited to join us at any of our meetings or social functions. It is an ideal opportunity for all parents to understand and assist with their child's development.

Meetings

Meetings are currently held in the school staffroom at 7.00pm on the first Tuesday of each month. Minutes of the meetings are available from the office.

Voluntary Contributions

Voluntary contributions are requested from both the school and the P&C and are payable early in the school year. The rates are determined by School Board and the outgoing P&C Committee respectively.

GENERAL

AFTER SCHOOL CARE

In 2012, OSHClub After School Care was launched on the premises at Rosalie Primary School and will continue in 2017.

For information on enrolment call 9261 3200 or 0421 105 825.

In addition, buses leave Derby Road for Unicare at 3.00pm and Sir Charles Gairdner Hospital at 3.15pm. Parents need to contact Unicare (9389 1848) or SCGH (9346 3238) direct, to make arrangements regarding collection of children and payment. Please advise the school and the Care Centre if your child's attendance schedule alters on a particular day.

KINDERGARTEN & PRE-PRIMARY

KINDERGARTEN & PRE PRIMARY GROUPS

In 2017 we will run three Kindergarten groups:

Two groups located Off Site at the Rosalie Primary School Kindergarten, at 334 Onslow Road, Shenton Park and one On Site at the school.

Operating times are as follows:

Red Group	(Off Site)	attends	Monday, Thursday & alternate Wednesday	8:45am	to	2:55pm
Blue Group	(Off Site)	attends	Tuesday, Friday & alternate Wednesday	8:45am	to	2:55pm
Green Group	(On Site)	attends	Monday, Thursday & alternate Wednesday	8:45am	to	2:55pm

Three Pre Primary classes on the Primary School site are located in the Early Learning Centre on the eastern side of the school grounds.

Doors open at 8.30am and a parent/child activity is available.

Classes commence at 8.50am – 3.10pm.

Further information regarding Kindy and Pre-Primary in 2017 is available in the Kindergarten and Pre-Primary Parent Information Booklets.

TERM 1 TRANSITION

To allow for a smooth transition into a program of full days:

Kindergarten students attend full day sessions from Week 1.

Pre Primary students attend full day sessions from Week 1.

Please ensure that children are delivered to and collected from the Centres promptly. Regular attendance is important to provide continuity in your child's educational program. While attendance in Kindy is not compulsory we ask that you inform the Centre if your child is to be absent.

BIRTHDAYS

We are happy to help celebrate your child's birthday at Kindergarten and Pre-Primary. Please send along a cake to share but we remind parents that the Kindy and Pre Primary are 'Nut Free Zones'.

HEALTH – see ACCIDENTS/SICKNESS

Parents are requested to keep their children at home if they suspect an infectious disease, and inform the Centre. Parents may also choose to keep them at home if they feel their child is overtired or not coping with the full day sessions.

STUDENTS' REQUIREMENTS

An Information Book specifically for Kindergarten and Pre Primary is distributed to parents at a designated Parent Information Session prior to the new school year. This holds details of students' requirements.

K/PP PARENTS' SUB-COMMITTEE

Along with supporting whole-school projects, the K/PP Parents' Sub-Committee is responsible for supporting the work and activities of the Kindy and Pre Primary Centre. It operates as a sub committee of the Rosalie Primary School P&C Association.

This Committee is an opportunity for all parents to meet with each other and make meaningful contributions to the school. New parent involvement is welcome at any time.

PARENT HELPER ROSTER

For Kindy - Parents are invited to sign up and assist at least once a term. The roster will commence after the children have settled in during Term 1, then a list will be displayed on the class room notice board.

Parents of Pre Primary children are also invited to join a roster and assist during the school term.

TOYS FROM HOME

Toys brought from home become lost or broken and this causes a lot of heartache. Please do not allow your child to bring toys/jewellery unless it is their birthday or news day.

VOLUNTARY CONTRIBUTIONS

Voluntary contributions to the Pre-Primary and Kindergarten funds are requested from both the school and the P&C and are payable early in the school year. The rates are determined by the School Board and the outgoing Parents' Committee respectively.



ROSALIE SCHOOL SONG

In the shadow of the city
Where the grey turns into green
There's a place where generations
Are so proud to say they've been.

Chorus:

*Rich in history
Shaping destiny
Shining there
Like a rare, hidden jewel.
This is Rosalie
Friends and family
This is Rosalie, our school!*

In the classrooms we seek knowledge
In the contest, victory
But we know the road to wisdom
Must be walked in harmony.

Chorus:

*Rich in history
Shaping destiny
Shining there
Like a rare, hidden jewel.
This is Rosalie
Friends and family
This is Rosalie, our school!
This is Rosalie, our school!*

NATIONAL ANTHEM

ADVANCE AUSTRALIA FAIR

AUSTRALIANS ALL, LET US REJOICE,
FOR WE ARE YOUNG AND FREE,
WE'VE GOLDEN SOIL AND WEALTH FOR TOIL,
OUR HOME IS GIRT BY SEA;
OUR LAND ABOUND IN NATURE'S GIFTS
OF BEAUTY RICH AND RARE;
IN HISTORY'S PAGE, LET EV'RY STAGE
ADVANCE AUSTRALIA FAIR
IN JOYFUL STRAINS THEN LET US SING
ADVANCE AUSTRALIA FAIR.

proud tradition - shaping futures



ROSALIE PRIMARY SCHOOL MAP

