

# Information Book

## 2022



*proud tradition -  
shaping futures*

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# Welcome

Rosalie Primary School has clear purpose, striving to always be recognised as a school which maximises learning opportunities, while focusing on developing our students' academic, social, physical and creative potential.

The School has an enviable, long standing reputation and tradition as being a valued member of its community for over 115 years. It is meeting the challenge of a changing demographic while maintaining its standing as a school where students are able to achieve personal excellence with clear goals of becoming autonomous learners.



The school's nationally recognised position as one of the best performing comprehensive primary schools is attributed to highly engaged students and staff working with a challenging curriculum, specifically designed to meet the diverse needs of our students. Ongoing efficient assessment practices and clear case management as part of the cycle of learning guarantees that students are accommodated for at each end of the academic spectrum.

Clear considerations of the social and cultural diversity of our learning community is constantly considered and annually re-evaluated. In 2020 the formation of a Reconciliation Action Plan (RAP) Committee has resulted in welcomed progress to embed the principles and purpose of reconciliation across the school. Our holistic education practices ensure an integrated approach, in which each child's social and emotional wellbeing is considered as part of our culture of academic excellence. Embedded in our practices across all learning areas is our understanding that as learners we belong to a global community in which environmental and social sustainability is imperative. Our teachers, students and parent community actively seek out opportunities to extend learning in these areas. At Rosalie we understand the interconnectedness between environmental and social sustainability.

Key to the success of our students' achievements is the excellent partnership we share with our parents and broader community; each understanding their critical role as stakeholders in contributing to the learning community. A common catch phrase in reference to the school, used by the whole learning community, past and present is *'belonging to the Rosalie family'*. We believe this very deep sense of belonging indirectly impacts on the achievement of our students as the community are key stakeholders in the continued traditions of the school, teaching current students invaluable lessons of *'proud traditions - shaping futures'*.

I invite you to take advantage of the opportunities that are provided at Rosalie and encourage you to join our school community in working to achieve the best possible outcomes for your child.

This information booklet provides an overview of our school's operations with this information supplemented by our regular newsletter.

We welcome your association with our school and we look forward to working together to make these years of education a rewarding experience for your child.

Roslyn Kay  
Principal 2022

## SCHOOL CONTACT INFORMATION

### TELEPHONE NUMBERS

<b>School</b> <i>(includes Pre-primary &amp; Onsite Kindergarten)</i>	(08) 9366 9700
<b>Kindergarten (Offsite)</b>	(08) 9381 2768



### POSTAL ADDRESS

	101 Onslow Road Shenton Park WA 6008
<b>Kindergarten (Offsite)</b>	334 Onslow Road, Shenton Park WA 6008

### WEB SITE

[www.rosalie.wa.edu.au](http://www.rosalie.wa.edu.au)



### EMAIL ADDRESS

School	<a href="mailto:rosalie.ps@education.wa.edu.au">rosalie.ps@education.wa.edu.au</a>
Principal	<a href="mailto:roslyn.kay@education.wa.edu.au">roslyn.kay@education.wa.edu.au</a>
Registrar	<a href="mailto:julie.keating@education.wa.edu.au">julie.keating@education.wa.edu.au</a>
Uniform Store	<a href="http://www.quickcliq.com.au">www.quickcliq.com.au</a>

### SCHOOL HOURS

	Pre-primary to Year 6	Kindergarten
<b>Classrooms Open</b>	8.35am	8.45am
<b>School Commences</b>	8.50am	9.00am
<b>School Finishes</b>	3.10pm	3:00pm

Parents/Carers are requested to ensure that children **do not arrive at school before 8.35am**. Any child arriving before this time must sit on the seats outside the art room, in the Anzac Courtyard, as **minimal** supervision is provided.

All children are expected to have left the school grounds by 3.30pm unless special arrangements have been made by parents or teachers.

## IMPORTANT DATES 2021

### Term Dates (for students)



<b>Semester One</b>	
Term 1	Monday 31 January - Thursday 8 April
Term 2	Tuesday 26 April - Friday 1 July
<b>Semester Two</b>	
Term 3	Tuesday 19 July - Friday 23 September
Term 4	Tuesday 11 October - Thursday 15 December

### School Development Days (for staff)

School Development Days (**students do not attend**) for 2022 are as follows.



<b>Term 1</b>	Tuesday 25 January- school office open Wednesday 26 January (Australia Day Public Holiday) Thursday 27 January and Friday 28 January - All staff attend
<b>Term 2</b>	Friday 27 May
<b>Term 3</b>	Monday 18 July
<b>Term 4</b>	Monday 10 October Friday 16 December

*Changes to these dates may occur as determined by the Rosalie Primary School Board*

### Public Holidays 2022

**NB** Dates marked in **blue** occur during the school holidays.

New Year's Day	Monday 1 January
Australia Day	Wednesday 26 January
Labour Day	Monday 7 March
Good Friday	Friday 15 April
Easter Monday	Monday 18 April
Anzac Day Public Holiday	Monday 25 April
WA Day	Monday 6 June
Queen's Birthday	Monday 26 September
Christmas Day	Sunday 25 December
Boxing Day	Monday 26 December
Christmas Day Public Holiday	Tuesday 27 December

## SCHOOL FEATURES

Since its establishment in 1906, Rosalie Primary School has developed a proud history, with many of our students going on to play important roles within Western Australia.

### About Rosalie Primary School

Enrolments for 2022 will commence at approximately 575 students.

Rosalie Primary School is often referred to as a country school in the city because of its community atmosphere and beautiful surrounds. At Rosalie we have proud academic tradition and strive to maximise every learning opportunity to shape our students' future through high quality, values enriched teaching and learning.

As an Independent Public School, Rosalie has a clear vision and purpose. The school is renowned for fostering student excellence with the support and involvement of a range of community partners.

At Rosalie, the whole school community works together to ensure every child has a positive, happy and rewarding school experience. Parents and teachers are true partners in the learning process; ensuring students are encouraged to participate, to strive to achieve their best, to be considerate and supportive of others, and to value the pursuit of knowledge.

The school attracts and retains experienced, caring and innovative staff, who work to provide a range of high quality learning opportunities to stimulate and challenge the individual needs and talents of their students. This is done within a collaborative culture, creating a strong sense of community.

Our challenge is to target key indicators which define what it is to be a truly successful learner, a learner who not only achieves well in national testing, but who is deemed successful within the context of his/her area of talent. To achieve this, we focus on providing our students with access to a broad range of learning opportunities that respond to the diversity of their individual needs and abilities.

We are confident our focus on individual needs and abilities will be achieved through maintaining strong partnerships with parents and the wider community to provide a comprehensive approach to challenging our students to achieve their best and build self-confidence in their personal abilities. This approach of building the foundations of academic and social capabilities of our students reflects our school's ethos:

*proud tradition - shaping futures*

## ROSALIE SCHOOL VISION

### Our Vision

Our school community supports and encourages each child to be their best and celebrates their efforts and successes.

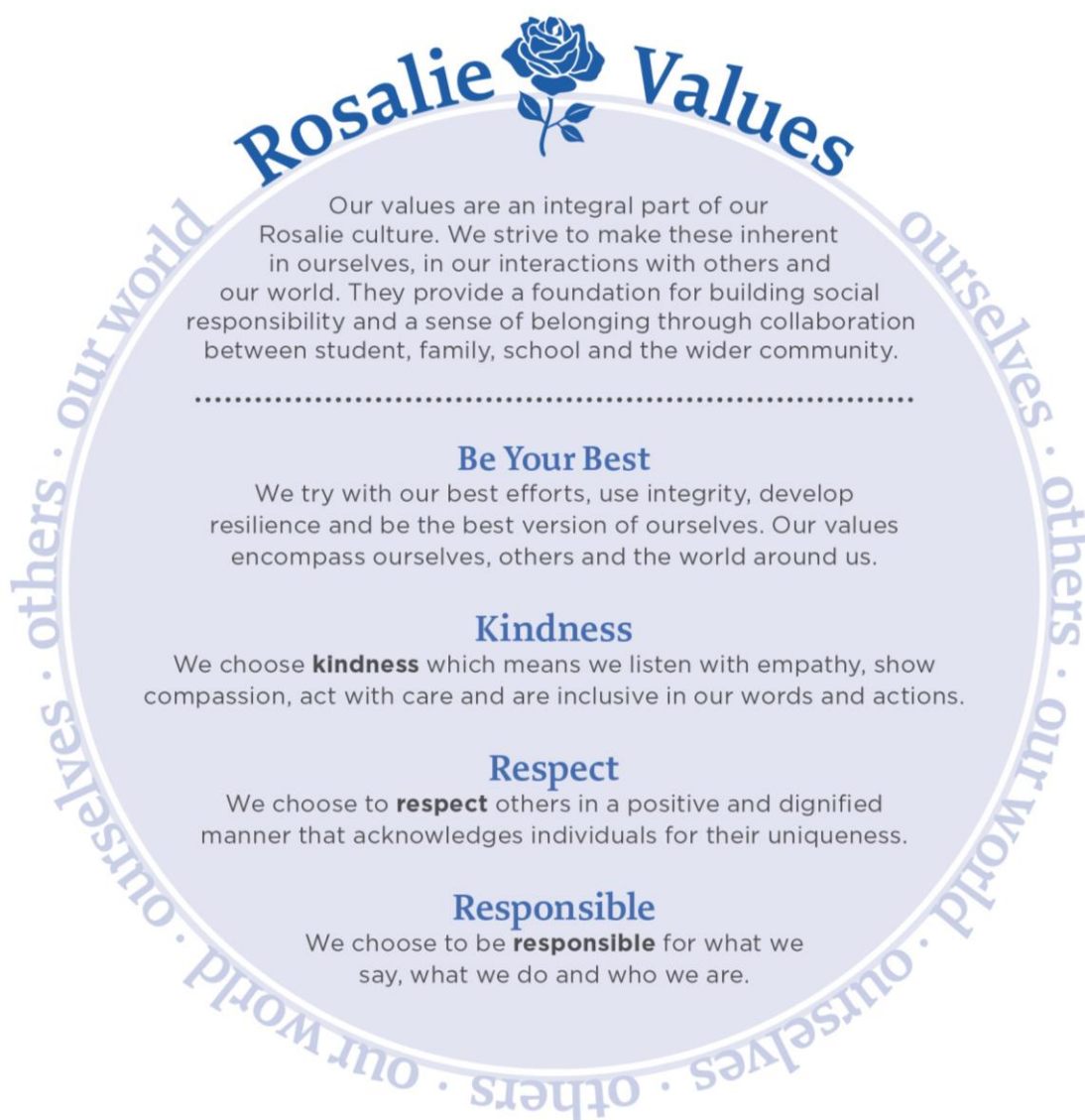


### Our Purpose

At Rosalie PS our students develop:

- A love of learning
- An implicit set of values that support their social conscience to be active contributors to a productive and harmonious society.
- The capacity to grow academically, socially, emotionally, physically, and creatively to their full potential
- A set of thinking skills to prepare them for the future.

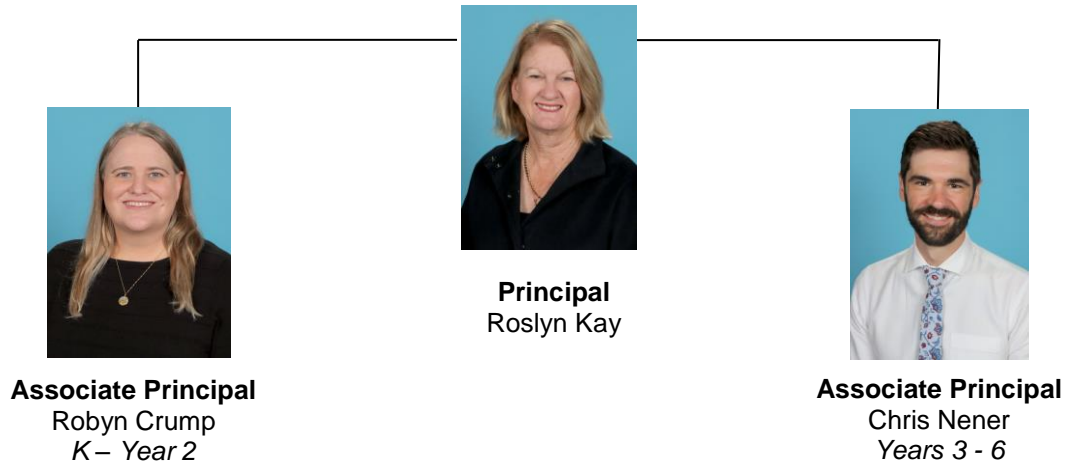
### Our Values





## Administration

The school administration team consists of the Principal and two Associate Principals. The leadership role is shared, dependent on the operation or project being undertaken.



Members of the administration team share leadership across the school's Learning Teams, each of which has a teacher appointed to a leadership role. A distributed leadership model means that each area of the school has Learning Team Leaders who support the Administrative Team.

The structure of Learning Teams means teachers of similar year levels will have the opportunity to meet to collaborate in goal setting, strategic planning, assessment and moderation as well as provide support for each other in meeting the varying needs of their students.

The Administration Team also includes the Manager Corporate Services, Julie Keating, and School Officers Sally McGilvray (Mon-Wed), Karen Reynolds (Thurs) and Sarah Kelly (Fri).

## Staff Expertise

The staff composition at Rosalie Primary School reflects a wide range of interests, experience and skills.

In addition to classroom teachers, Rosalie Primary School has specialist teachers in the following Learning Areas:

- Performing Arts – Music
- Languages (French)
- Health
- Visual Arts
- Physical Education

## ENROLMENT INFORMATION

To enrol at Rosalie Primary School there are a number of eligibility requirements.

### Resident in the Local Intake Area

The School Education Act 1999 guarantees a place for every child in the compulsory years of schooling (Years PP-6) in their local school. Rosalie Primary School is designated as a Local Intake School. The school has places for students in Years PP-6 who currently reside within the boundaries of our **local intake area** as have been determined by the Department of Education.

Parents of children not residing within the local intake may wish to complete an Application for Enrolment for consideration by the Principal, although enrolment will be dependent upon our capacity at that moment in time.

### Kindergarten

Children enrolled in Kindergarten are allocated positions based on a cluster model and selection criteria as outlined in the Education Act. Kindergarten allows for 'universal access' so should the local school be at capacity, it is possible to source a vacancy in another school.

For children who do not live within our school's boundary, **enrolment in Kindergarten does not guarantee enrolment in Pre-primary and beyond**. Applications for Pre-primary are called for independently midway through the school year and will be considered by the Principal in accordance with the selection criteria.

### Procedure for Enrolment

Parents initially complete an Enrolment Pack, available from the school office. When the student is admitted to the school, they will receive a formal placement offer.

*Note: Please ensure your child's enrolment records are kept up to date by notifying the school of any change of address, telephone number or other relevant information.*

### Special Needs

Parents of students with special needs are asked to contact the school to discuss these needs when the enrolment has been approved to ensure that the most appropriate program is in place to meet the child's needs.

### Overseas Students

Students who were born overseas must hold the appropriate visa before applying at the school. For overseas students who are in Australia using an entry visa it is necessary that the office sight the **passport and visa** of the **parent** (primary visa holder) and **student** at the time of enrolment. Please note, some visa types require the student to be fee paying.

## A – Z SCHOOL INFORMATION

### Activity Charges

To assist with the efficient handling of monies associated with student activities, the school has established an Activity Charge where parents make one payment per semester to cover the cost of class activities, excursions and visiting performers. An outline of all possible charges will be provided to all parents. See ***Contributions and Charges***.

The charge covers all costs except those associated with events like camps and in-term swimming lessons. Details of the costs per semester for each class are sent home to parents. Signed Consent Forms are required for each excursion. Students are not permitted to go on excursions without this signed form.

If parents have difficulty with the lump sum payment, individual arrangements may be made with the Manager Corporate Services.

### After School Care

OSH Club operates an after school care facility at Rosalie Primary School.  
For information on enrolment call 9261 3200 / 0421 105 825.

In addition, buses leave Derby Road for UWA Childcare at 3.20pm. Please contact UWA Childcare on 9389 1848. We ask you to advise the school and the Care Centre if your child's attendance schedule alters on a particular day.

Please note that students should not remain on school grounds after 3.30pm.

### Assemblies



School Assemblies are usually held fortnightly on Friday morning. Classes take turns in conducting the assembly with details being published on the school term planner. Teachers will endeavor to make you aware of presentations which involve your child.

### Attendance

Attendance of students in Years PP-6 is compulsory. We ask that children arrive promptly as late arrivals interrupt classroom learning.



Late Arrivals Students arriving late to school should visit the school office to obtain a 'Late Slip' from the automated iPad system. This slip is then given to the class teacher.

Sick Leave, SMS 0447 925 809 All absences must be explained to the class teacher. Please inform the school of your child's absence via an SMS to 0447 925 809. Please save this number into your phone.

Other Leave (e.g. vacation, religious events) Please advise the school office, in advance, in writing/email, of any planned leave.

Unexplained Absences will be followed up by the school in accordance with Education Department policies.

Leaving School Grounds Teachers are expected to know where students are at all times. Parents or carers collecting children during the school day are required to obtain a Leave Ticket from the automated iPad system in the school office. The class teacher should sign the Leave Ticket before the student's release.

### Accidents / Illness

Parents are encouraged to keep their children home if they appear sick prior to leaving home for school. Children become very distressed if they are not well at school. As infection spreads very quickly within a school, all parents are asked to cooperate in this matter. If needed, details regarding the duration of the absence from school for infectious diseases can be obtained from the school office.

We ask all families to practise good personal hygiene and physical distancing while on school site. If your child is unwell or experiencing any flu-like symptoms, please remain at home and inform the school of the absence. We ask all students at the school to wash hands often throughout the day using soap and water, or hand sanitiser, and cover coughs and sneezes with a tissue or use your elbow.

If your child is involved in an accident or becomes sick at school, every effort will be made to contact you and to arrange medical attention. If your child is unwell he/she may need to go home. For this reason, **IT IS ESSENTIAL** that the school is kept up to date with your address, telephone numbers (home, mobile, work), email address, place of employment and **emergency contact person** for times when you may be unavailable. As outlined in **Attendance** above, parents are required to sign the child out at the school office.

In exceptional circumstances, emergency medical help will be sought and the caregiver contacted as quickly as possible. **The cost of an ambulance, if needed, will be the parents' responsibility.**

COVID-19. Due to the changing nature of this pandemic, please refer to the school website for regular updates.

### Behaviour Management in Schools Policy

A Behaviour Management Policy operates at Rosalie. The policy is based on Restorative Practices and maintains a focus on accountability of actions with a specific emphasis on empathy and the repairing of harm. It is reviewed on a regular basis. Details are available from the office and are displayed on our website.

### Bicycle & Ball Play

As legislation exists requiring all cyclists to wear helmets, children who cycle to school **must** wear a helmet. The Police Department recommends that children under ten do not ride bicycles unsupervised.



Bikes and scooters should be **walked** through the school grounds, particularly at drop off and pick up time. In addition, ball games should not be played before school. Please walk bikes and scooters across all crosswalks, particularly the manned crosswalks outside school on Derby Road and Onslow Road.



### Care of Money & Valuables

Children should not bring valuables, toys, ICT equipment or unnecessary money to school. Children who need to bring money should not leave it in bags outside the classroom or in their desks, but keep it on their person.



Mobile phones should remain at home. The Department of Education does not permit student use of mobile phones in public schools unless for medical or teacher directed educational purpose. If a student has been granted an exemption from the Principal, all phones must be handed to the classroom teacher or the front office for safe storage at the start of the school day. From the time the student arrives to the conclusion of the school day the phone must be "off and away all day". As part of this policy, students who wear smart watches must put their watch into 'aeroplane mode' so phone calls and messages cannot be sent or received during the school day. Please refer to the Department's policy on our school website for further information.

### Class Organisation

Rosalie Primary staff are committed to meeting the educational needs of all students and a great deal of thought goes into placing each child in a learning environment that will allow them to be happy, productive and successful. Please see the Student Placement Guidelines document on the school website for further information regarding how classes are organised at Rosalie, including composite classes.

### Communication – Parent / School Contact



Any parent who feels concerned about their child's progress or any other aspect of his/her schooling is invited to discuss the matter with the class teacher, Associate Principal or Principal. However, in order that the school routine is not unduly interrupted, we ask that the following procedure be adopted:

#### a) Discussion with Class Teacher

Please do not interrupt class teaching routines. The recommended procedure is a note to the teacher requesting a suitable time or to arrange an appointment by telephone/email. Teachers have specific non-teaching times in which appointments can be held.

#### b) Discussion with the Associate Principal or Principal

If you wish to discuss your child's progress with an Associate Principal or the Principal, please telephone, email or write a note to make an appointment. Appointments outside school hours can be arranged. Please try to resolve the issue, as a courtesy, with the class teacher in the first instance.

### Contributions & Charges

Details of Contributions & Charges will be made available to parents. These complement the grants received from the Department of Education.

The Contributions and Charges schedule is sent home to each family during Term 4 of the preceding year or handed to parents upon enrolment of new students. The schedule outlines the *maximum* amount that a parent or carer would be expected to pay.

Accounts are forwarded to each family at the beginning of Semester 1 (Term 1) and Semester 2 (Term 3) with reminder accounts posted when necessary. Families starting mid-year will be issued with a pro rata account.

Contributions and Charges should be paid promptly upon receipt of accounts at the school office or online via a direct bank transfer.

Student Resource Lists are distributed annually and children require these items for personal use in the classroom.

### Contact Details

**It is essential** that the school is kept up to date with your address, telephone numbers (home, mobile, work), email address, place of employment and an **emergency contact** for times when you may be unavailable.



## Curriculum Content

Rosalie Primary School covers the following learning areas, in line with the Western Australian Curriculum:

- Science
- Technology and Enterprise
- Mathematics
- English
- Health and Physical Education
- Arts (Dance, Media, Drama, Music, Visual Arts)
- Languages (French)
- History and Social Science (HASS)

} STEM



Specific programs are in place to operate across the whole school, selected classes and with individual children.

## Dental Clinic



A Dental Clinic in a mobile caravan operates periodically from Subiaco, Nedlands, Jolimont or Hollywood Primary School. All children who are registered will receive appointments to attend for a dental check. Parents are advised when treatment is necessary. The clinic carries out all normal dental work. Contact 0417 180 553.

## Educational Incursions / Excursion

Many visits are arranged to complement the school curriculum. Visits are well planned and are well supervised. All visits have an important educational component and all children are expected to attend. Written permission is required for all school excursions. Failure to return a signed slip will prevent the child from going. This procedure is strictly adhered to.



Costs for visits are charged to parents through Activity Charges each semester. Where possible these costs are kept to a minimum. Any parents who experience problems in the payment of Activity Charges are encouraged to contact the Principal so that alternate arrangements may be made.

## Factions

Our students are passionate about both their faction and our school, and show great sportsmanship at the same time. We have four factions at Rosalie:

**Derby: Red      Onslow: Green      Shenton: Gold      Hensman: Purple**

Children will be designated a faction when they commence at our school, and usually siblings will be in the same faction. Each Faction has its own coloured t-shirt which can be worn on Fridays or to Faction sport days.

## Head Lice

This is a frequently occurring problem in schools. Parents are asked to check their children's hair regularly. If ALL parents take this course of action, we will be able to avoid the spread of head lice. Please notify the school if lice are found in your home.

### Health Education

Health Education, including a program on sexuality, is taught as an integral part of the school program. Most facets of the program are integrated in learning areas such as Physical Education, HASS and Science. Programs used are based on the Department of Education curriculum. Parents are welcome to discuss these programs with their child's class teacher.

### Homework



School homework is a valuable aspect of the learning process and contributes to the development of sound study habits. The amount of homework will vary from year group to year group, generally increasing as students move through the school. Reading for pleasure should be a scheduled part of the homework program. Please discuss the matter of homework with your child's teacher whenever necessary. Occasionally students will not be able to complete homework. A note of explanation would be appreciated.

### Infectious Diseases

The following diseases require exclusion from school in accordance with Health Department policy and guidelines:

- |               |             |                  |
|---------------|-------------|------------------|
| • Chicken Pox | • Head lice | • School Sores   |
| • Influenza   | • Measles   | • Conjunctivitis |
| • Mumps       | • Ringworm  | • Trachoma       |
| • Rubella     |             |                  |

Check with the School Administration for the length of exclusion in each case. If in doubt consult your doctor. Parents will be asked to collect their children if they are suspected of having an infectious disease.

### Information and Communication Technology (ICT)

At Rosalie PS we are working to ensure the integration of ICT extends across all learning areas where potential exists to improve learning opportunities. Students are not required to supply their own devices as we currently have Chromebooks and iPads available for student use in the classrooms. Teachers are committed to ensuring our students become confident, creative and productive users of technology and develop an understanding of the impact of technology on the society in which they live. Years 3-6 are using Google Apps for Education through Chromebook devices and many of the Rosalie staff are certified Google Educators.

### Insurance Cover & School Children

The Department of Education does not insure children against injury at school. This is considered to be the responsibility of the parent. The Department of Education does have a public liability insurance cover that covers their liability in cases of accidents caused through defects in school buildings, equipment or playgrounds, or through negligence on the part of an employee of the Department.

On school excursions, children are covered while traveling by normal third party insurance cover, the premium for which is part of both car and bus registration fees. Some bus companies do carry an additional public liability policy, but again it would only cover negligence on the part of the company.

### Languages (French)

Students in Years 1 to 6 will be provided with the opportunity to learn French. Lessons aim to develop positive attitudes towards other cultures as well as basic language skills.





## Library

The library is fully automated and children can borrow books every week from an extensive range of non-fiction and fiction books.

Weekly borrowing for students is as follows:

Pre-primary: 1 book  
Years 1-3: 2 books  
Years 4 & 5: 3 books  
Year 6: 4 books



Junior Primary children should have a library bag to be used when borrowing books.

**Policy on overdue library books:** During their weekly library session students will be reminded if they have overdue books. If books are not returned within four weeks, a letter will be sent home stating the replacement value of the book/s. On payment, the school purchases replacement books. If the book has been paid for, and is then found later at home, the book then becomes the property of the child. If a student leaves the school or is to be away for an extended period, all borrowed books must be returned before they leave.

## Lost Property

### **PLEASE CLEARLY LABEL YOUR CHILD'S BELONGINGS**

Unfortunately, there are always vast numbers of items lost at school. Any unmarked goods are placed in the *Lost Property Cage* near the Anzac Courtyard. The school takes no responsibility for lost articles. Lost Property is cleared at the end of each term with goods being washed and resold or forwarded on to a charity. Enquiries should also be made through the office or class teacher.

## Lunches



The school does not have a canteen facility and students should bring a healthy packed lunch. There is an alternative option on Friday's. On Fridays only, lunches may be ordered through the lunch order supplier [schoollunchonline.com.au](http://schoollunchonline.com.au)

The menu has been specially developed to offer healthy options for school children and meet allergy requirements.

Lunch Break 12.40pm – 1.30pm. All students have 20 minutes which is a dedicated time between 1.10pm-1.30pm for eating lunch each day. This ensures children have ample time to eat their lunch after playing for 30 minutes.

## Medication - IMPORTANT

Department of Education policy requires the school be aware of students affected by illness such as Asthma, Diabetes or Allergies that require treatment. A list of students with special medical needs is maintained at the school.



Teacher assistance with the administration of medication requires the completion of detailed documentation by parents and doctors. This matter should be discussed with the Class Teacher and the Principal or Associate Principals to ensure we are able to assist. The appropriate form must be completed and left with school records. Administration of medication prescribed by a doctor for short-term illness also requires documentation to be completed through the school administration. Students capable of administering their own prescribed medication will be supported following authorisation from parents. (Medicines must be labelled and appropriate storage arranged with the school).



## Music

We are very lucky to have two specialist music teachers at Rosalie who provide all classes with approximately one hour of music instruction each week. The program is aimed at developing, in all children, the appropriate skills for active participation in music making and appreciation. This occurs through a variety of activities, including singing, listening, movement, composition, and some limited percussion work along with recorder and ukulele studies in the senior grades. Where possible, children are also given the opportunity to perform in the wider community and to view other performers.



- **Choir:** The school has a Junior Choir and a Senior Choir
- **School Community Band:** In addition, students have the opportunity to join the Rosalie/Hollywood Community Band under the direction of Mr Don Blue. This Band meets each Wednesday morning prior to commencement of the school day in the undercover assembly area. The community band performs for the wider community and both schools on occasion.
- **Instrumental Music Program:** Instrumental tuition is offered by the Department of Education to more musically able children. The instruments on offer at Rosalie are violin and viola for Year 3 students, cello for Year 4 students and flute, brass and clarinet for Year 6 students. To find out more, please visit <http://det.wa.edu.au/imss/detcms>



## NAPLAN 2022

Students in Year 3 and 5 will participate in online NAPLAN Testing from 9-20 May 2022 (Week 4 & 5, Term 2).

## Newsletter & Notes

**Newsletters:** Newsletters are an important way of communicating with all parents and caregivers. They are sent to parents via the school 'Connect' application. Newsletters provide up to date information on school, P&C and community activities. The deadline for articles to be included is midday on Tuesday of the newsletter week.

**Calendar of Events:** A term planner is distributed each term via Connect and is available to view in the Connect Library.

**Adhoc Notes:** A number of notes may still be distributed by teachers. Please check with your children and insist that all notes are handed to you promptly on arrival from school.

## Nut-Awareness

Given the significant allergies of children in our school, we encourage parents to support our efforts in eliminating nuts from the school. This includes lunches and when providing extra treats including birthday cakes and items to share.

## Parking



Parents are requested to exercise particular care when picking up or dropping off children near the school's entrances. Parking restrictions apply to all areas around the school. Please check the parking conditions displayed on the sign-posts.

The staff car parking area is reserved for **staff only**. In the interest of safety, please do **not to use the staff car park** either for parking or as a walkway.

## PEAC

Primary Extension and Challenge (PEAC) caters to the special learning needs of gifted and talented students in Years 5 and 6. PEAC courses are self-funded with charges dependent upon course requirements. Students are nominated for this program after being identified through PEAC testing and teacher nominations.

## Publication of Images & Work

The Department of Education's Information Privacy and Security Policy requires schools to gain parental/guardian permission before using visual images of students, such as photographs, outside the school environment.

This school regularly uses images of students via online newsletters, the school website and brochures to recognise excellent achievement, inform parents and the local community of school matters, publicise events and to promote the school. From time to time we may also be asked to contribute to Department of Education materials such as educational videos and the *School Matters* newspaper. Your child's image may potentially be accessed worldwide through the Internet. Permission of parents/caregivers for the use of images is initially sought at the time of enrolment.

### Reporting to Parents

At Rosalie Primary School we believe assessment for learning, of learning and as learning is integral to the achievement of high quality learning outcomes.

Our teachers:

- Develop valid and reliable assessment practices that inform future planning
- Ensure that students understand and are involved in the assessment process
- Provide valid feedback to enhance future learning
- Participate in professional collaboration to ensure consistency of judgement
- Maintain records according to school policy

Reporting procedures will provide parents with accurate and relevant information about their children's achievement and progress from Kindergarten onwards and will:

1. Reflect a broad range of communication strategies;
2. Provide opportunities to discuss their child's assessments with their teachers; and
3. Ensure that parents are informed as soon as possible when their children are experiencing learning challenges.

### Reporting for Years K-6 includes:

- Written reports on a semester basis.
- NAPLAN (National Assessment Program Literacy and Numeracy) Reports will be issued in Term 3 for Years 3 and 5.
- Term 1: An interim report
- Open classroom / Learning journey or similar
- EAL/D students are monitored and assessed using the EAL/D Progress Map.
- Other methods of reporting will be used on a needs basis. They could be:
  - (i) Information sessions about the teaching & learning program, timed to suit the needs of each child or year group.
  - (ii) Parent teacher meetings that may include three way conferences in which the children participate.
  - (iii) Telephone discussions between parents and teachers and informal encounters and discussions.
  - (iv) Letters and other forms of correspondence from teachers and other school personnel to advise parents about successes or concerns.
  - (iv) Child directed reporting, in which children show how their knowledge, skills and understandings have developed through discussions or presentations of key achievements.

### School Board

The Rosalie School Board is formed with the fundamental purpose of enabling parents and members of the community to engage in activities that are in the best interests of students and will enhance the education provided by the school.

The Board consists of the Principal, four members of staff and six parents/community members. The Board meets at least once a term. An open meeting is held annually (AGM). Members, are elected onto the Board with elections generally held late in Term 4. The Board operates within the guidelines of specific Terms of Reference, a copy of which, together with minutes of meetings, is available from the school office.

### School Business Plan

A Business Plan is produced every three years as a result of work completed by our staff in collaboration with the School Board and with input from our community. Copies of the current Business Plan are available at the school office and on the school website.

### School Chaplain

The School Chaplain is available for both parents and our students. The Chaplain is employed one day each week.

### School Community Nurse

The Community Health Nurse's main role is vision and hearing screening in the early years. She is available for advice and health promotion if requested. Enquire at the school office.

### School Dress Code

Rosalie Primary School children traditionally wear a school uniform. You are asked to help maintain this tradition by ensuring that your children are neat, tidy and suitably dressed on all occasions. Our Dress Code follows:

#### *Rationale:*

The Rosalie Primary School Dress Code shall reflect the pride and ethos of the school community.

#### *A School Dress Code:*

- Fosters and enhances the public image of the school
- Assists in building school and team spirit
- Ensures students are dressed for specific school activities
- Contributes to student safety, comfort and well-being by clearly identifying students when they represent, or participate in excursions or school functions
- Encourages equity among students providing a cost effective option for parents

#### *Considerations:*

- There is an expectation that children from Years PP-6 will follow the Dress Code. Children enrolled in Kindergarten will be encouraged to follow the Code
- All students must wear a broad brimmed or legionnaire hat throughout the school year while outdoors
- Parents and staff should provide ongoing support and encouragement to children to adhere to the Dress Code
- The procedure for children who do not follow the Dress Code will entail a discussion between the Principal and family on an individual basis
- There may be Free Dress Days during the year linked to themes and special events

### **Dress Code**

The school colours are royal blue, brown and white. This consists of the following options.

- Royal blue unisex shorts or skort
- Rosalie polo shirt
- Rosalie school hat
- Royal blue tracksuit pant
- Rosalie Polar Fleece



#### **Sport**

- Royal blue unisex shorts or skort
- Faction polo shirt
- Sports socks (optional for Yr 5-6 Football, Hockey, Soccer)

**Hats** A 'no hat, play in the shade' rule applies

- Royal blue broad brimmed or legionnaire Rosalie hat.



### Footwear Options

- Sports shoes (joggers or sneakers)
- Fitted sandals (low heels and back straps)

(NB: Teachers of Kindergarten and Pre-primary students prefer velcro fasteners where possible.)

### Cosmetics/Jewellery

- No cosmetics
- No jewellery other than earrings (sleepers or studs)
- Watches permitted

### Optional

- Blue/White check cotton material dress (optional for the early years in summer)  
*N.B. Not available from the School Uniform Shop*
- Rosalie backpack
- Rosalie library bag
- Royal blue leggings



### General Information

- All items must be labelled
- For health & safety reasons long hair should be tied back
- Faction polo shirts may be worn on Fridays and Carnival Days
- Year 6 polo shirts (special collar) are optional
- A Year 6 Leavers Shirt may be available as a memento and can be worn when available
- For safety reasons, scarves are not encouraged
- ***The Principal is the final arbiter on what constitutes appropriate dress***

### Kindergarten

The Dress Code is encouraged, though not enforced. There is an opportunity to purchase a special Kindy shirt early in the school year.

### Modification to Dress Code

Students who, for religious or health reasons, may need to modify the school dress code are required to make an appointment with the Principal to discuss alternatives.

### Student Compliance

Students will receive:

- Encouragement from teaching staff on the benefits of a dress code followed by contact with the family by the Principal if required
- As per regulations supported by the Education Act, the Principal **may exclude** the student from any particular school activity if he/she is of the opinion that the child's dress or hairstyle is not appropriate. This includes students representing or participating at sports meetings, incursions, excursions and school activities
- To avoid sanctions and exclusion from activities, children may be offered appropriate clothes to wear for the duration of the event, given a supply of uniforms is available

### School Uniform Purchases: [www.quickcliq.com.au](http://www.quickcliq.com.au)

Uniform orders must be made online, visit [www.quickcliq.com.au](http://www.quickcliq.com.au) to register your children. The orders are processed on a fortnightly basis and delivered to the appropriate classroom. Uniform supplies are managed by the P&C. Volunteers always welcome!

Finally, please help yourselves and school staff by **CLEARLY LABELLING YOUR CHILD'S CLOTHING** to minimise the amount of lost clothing.

Any queries, please contact the Uniform Coordinator [uniforms1@rosaliepc.com.au](mailto:uniforms1@rosaliepc.com.au)

### School Psychologist

Our School Psychologist, Mrs Christine Wharton, attends the school every Tuesday and Wednesday. The School Psychologist is available to assist all children who are experiencing difficulties at school. Our SAER Coordinator (Students at Educational Risk) is the link between teachers, parents and the School Psychologist. Enquire at the school office for details.

### School Watch Program

Rosalie School is part of the School Watch Program. This program involves local residents close to the school assisting in protecting the school after hours. All school resources are engraved to help police in identification. We look to all parents for support in this project. Please contact **Education Security on 9264 4771** to report any suspicious behaviour.

### Sport

Sport activities and swimming lessons are a regular part of a child's balanced educational program and everyone is expected to participate. Rosalie provides an option of choice in sporting activities with no gender distinction. A note from parents or a medical certificate is required if a child is to be exempt from sport.



All students participate in a minimum of one hour physical education per week. In addition, Years 1-4 participate in 20 minutes of morning fitness, three times per week, and Years 5-6 participate in senior school sport on Fridays (when senior students are encouraged to wear their Faction t-shirts). Parents' assistance is sought to ensure that children always wear a **HAT**. Mouthguards are required for contact sports.



- Term 1 - Interschool and Faction Swimming Carnivals
- Term 2 - Interschool Team Sports Football, Netball, Soccer
- Term 3 - Interschool and Faction Athletic Carnivals
- Term 4 - Interschool Cricket (MacGill Cup)

Interm Swimming is organised annually and caters for all children in Years 1-6.

Teams are entered into State School WA competitions in Futsal, Tennis, Basketball, Cross Country, Hockey, Soccer, Softball and Triathlon.

### Student Leadership

The leadership role played by Year 6 students is an important part of our school. For more details view the 'Student Leadership' document located on the school website. The school also has an active EarlyAct group (Junior Rotary) giving students the opportunity to take on roles as part of a committee and lead others in raising funds and awareness for selected causes and charities.

### Student Resource Lists

Parents are required to provide items for personal use such as pencils, pens, rulers etc. Separate lists of the requirements for each year group are issued to families prior to the school year commencing. **CAMPION** Education offers a service to this school whereby they can supply the items for each child.



While there is no obligation to use Campion, there are a number of clear benefits which include:

- Access to needed texts. Resources we have chosen in support of our implementation of the Western Australian Curriculum are often difficult to obtain.
- The ability to order online.
- A **reduced delivery service fee** to your home – if orders are completed by a specific date as determined by Campion.
- Campion provide us with a commission based on purchases made. These funds are of real benefit to our school.

All items should be clearly named. Your child will need to have personal use items in his/her possession each school day in order to maximise participation in the learning opportunities/activities presented. It may be necessary to replace items such as pencils, ball point pens, erasers, files, rulers, etc during the year.

### Sun Protection Policy

A sun protection policy has been adopted to encourage all students, staff, parents and visitors attending Rosalie PS to protect their skin from damage caused by UV radiation from the sun. Part of this policy includes a 'no hat, play in the shade' rule. The school is recognised by the Cancer Council as a SunSmart school.



### Swimming



#### Department of Education In Term Swimming Lessons

All students in Years 1-6 attend two weeks of swimming lessons each school year. Confirmation on lesson arrangements is made early in the school year.

### Telephone Calls

Only URGENT telephone messages can be taken for students, and children may only access the school telephone in special circumstances.

### Transition to Year 7

Much time is spent planning for a smooth transition of students into secondary school. We are a contributory school to Shenton College and work closely with them in ensuring our students are well prepared. Attention is given to ensuring children with special needs are placed into appropriate schools.

**Gifted and Talented Education (GATE)** Students are provided with the opportunity to participate in GATE testing. Students who perform well in this testing may be offered placements in Academic and Talented Programs in public secondary schools.

For more information visit <https://www.education.wa.edu.au/gifted-and-talented>

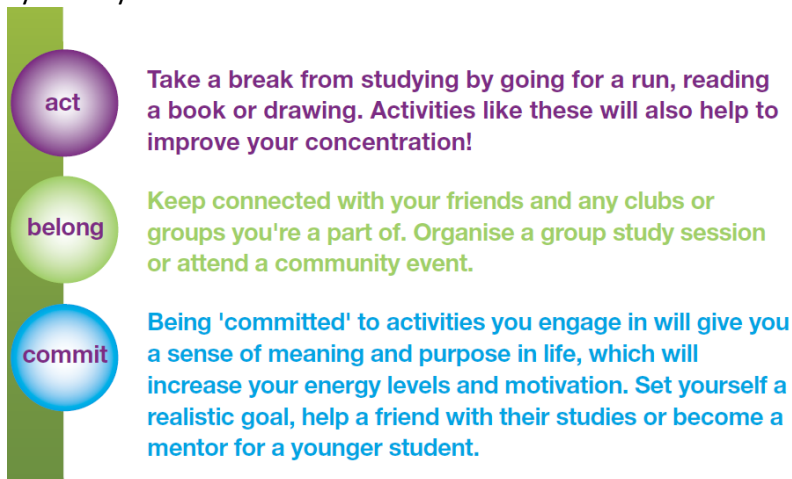
### Visitors to the School

For security reasons, all parents/adults visiting the school to undertake school activities such as diary writing, excursions, reading, library etc are required to sign in and obtain a visitors name badge via the automated iPad system located at the school office. This badge should be displayed at all times.

On completion of your visit it is requested that you sign out again via school office iPad. Thank you for respecting this safety measure.

### Wellness Program, Act-Belong-Commit

**Keeping mentally healthy is just as important as staying physically healthy.** Being active, having a sense of belonging and having a purpose in life all contribute to happiness and good mental health. Rosalie has partnered with Act-Belong-Commit to provide a simple approach for our students and community to become more mentally healthy:





## PARENTS AND THE SCHOOL

Parents and carers are an integral and valued part of our students' educational experience at Rosalie. Rosalie is a school where the whole community works together to ensure that every child has a positive, happy and rewarding school experience.



There are a number of ways that parents and carers can be part of the school community.

### Class Liaison Parents

A team of parents is formed each year in the school to extend the range of communication between school and home. Each class has a contact parent to liaise between teacher and parents about class activities and a role statement has been drawn up. Your child's class liaison parent may contact you regarding a social occasion, utilising parent skills or welcoming new families. This is a very valuable school activity performed by parents and it is appreciated by teachers for the assistance it provides them in planning class activities.

### Parent Helpers

Parent assistance in the classroom and with school activities is always very welcome. It gives parents the opportunity to take an active part in class activities and to develop an understanding of how children learn. Children who see their parents supporting the school and contributing towards the day to day activities gain confidence in, and recognition of, the importance of the education process. At the same time parent help enables teachers to give more individual attention to members of the class. If you wish to assist in the class please contact your child's Classroom Teacher, the Associate Principals or watch for notes in the school newsletter asking for assistance with special school events.

In some cases (e.g. overnight stay at camp) parents may be requested to obtain a 'Working with Children' clearance. Information on these requirements is also available from the school office.

### Parents & Citizens' Association (P&C)

The P&C Association works in harmony with the Principal and teaching staff to ensure the school has the necessary resources to enable our children to grow and develop. New parent involvement in the P&C Association is welcomed and encouraged and you are invited to join us at any of our meetings or social functions. It is an ideal opportunity for all parents to understand and assist with their child's development.



Meetings are currently held in the school staffroom at 7.00pm on the first Tuesday of each month. Minutes of the meetings are available from the office.



## ROSALIE SCHOOL SONG

In the shadow of the city  
Where the grey turns into green  
There's a place where generations  
Are so proud to say they've been.

**Chorus:**

*Rich in history  
Shaping destiny  
Shining there  
Like a rare, hidden jewel.  
This is Rosalie  
Friends and family  
This is Rosalie, our school!*

In the classrooms we seek knowledge  
In the contest, victory  
But we know the road to wisdom  
Must be walked in harmony.

**Chorus:**

*Rich in history  
Shaping destiny  
Shining there  
Like a rare, hidden jewel.  
This is Rosalie  
Friends and family  
This is Rosalie, our school!  
This is Rosalie, our school!*

## NATIONAL ANTHEM

### **ADVANCE AUSTRALIA FAIR**

AUSTRALIANS ALL, LET US REJOICE,  
FOR WE ARE ONE AND FREE,  
WE'VE GOLDEN SOIL AND WEALTH FOR TOIL,  
OUR HOME IS GIRT BY SEA;  
OUR LAND ABOUNDS IN NATURE'S GIFTS  
OF BEAUTY RICH AND RARE;  
IN HISTORY'S PAGE, LET EV'RY STAGE  
ADVANCE AUSTRALIA FAIR  
IN JOYFUL STRAINS THEN LET US SING  
ADVANCE AUSTRALIA FAIR.

*proud tradition - shaping futures*





# ROSALIE PRIMARY SCHOOL MAP

