

## School Board Meeting

Thursday 23 May 2024  
7:00-8:00am

### School Board Members

<input type="checkbox"/> Michelle Nash	Principal
<input type="checkbox"/> Monique Kerr	Parent Representative
<input type="checkbox"/> Dion Leeuwenburg	Parent Representative
<input type="checkbox"/> Elle Wisdom	Parent Representative
<input type="checkbox"/> Samantha Nadilo	Parent Representative
<input type="checkbox"/> Annie Macnab	Community Representative
<input type="checkbox"/> Megan O'Rourke	Staff Representative
<input type="checkbox"/> Danica Pannekoek	Staff Representative
<input type="checkbox"/> Erinne Wheatland	Staff Representative
<input type="checkbox"/> Chris Nener	Staff Representative

Minutes				
School Board Meeting 2/2024		Who	Document Distribution	Information to Follow
<b>1.0</b>	<b>Welcome and Apologies</b>			
	Opening, Acknowledgement and Welcome	Chair		
	A Stevenson attends the School Board meetings to present Finance and take minutes.			
	Apologies / Absentees M Kerr D Leeuwenburg			
	Confirmation of Agenda Declaration of Conflict of Interest <input checked="" type="checkbox"/> No conflicts of interest declared.			
<b>2.0</b>	<b>Minutes of Previous Meeting</b>			
	Review of previous Minutes of Meeting 1/2024, 7 March 2024	Chair		
	Minutes Accepted: E Wisdom Seconded: A Macnab E Wisdom asked if the minutes can be displayed on the school's website, M Nash approved.		✓	
	Business Arising. Actions from previous meeting - Parent Representative position – nominations and election. - Terms of Reference updated and communicated. - Annual report, completed and submitted.			
<b>3.0</b>	<b>Communications and Engagement</b>			
	Nil	Chair		

4.0	<b>Principal's Report</b>			
	<p>Report sent and taken as read.</p> <p>School Board Parent Representative: Voting was done via Survey Monkey as the DoE survey platform has been decommissioned. The school received 101 votes compared to 271 in the previous year. J Marriott was successful.</p> <p>Enrolments: The school has received 13 enrolments recently adding to the 476 enrolled student total. Kindy applications are open for 2025, with 40 placements to be offered at Offsite Kindy, as we might require EL3 as a Pre-Primary classroom in 2025.</p> <p>Buildings and Grounds: ECE is looking beautiful, and the kids love it, the joy is very evident. There is one stage to go, which is the sand, it is very expensive to dispose of the current sand. Looking at options. Mud kitchens and cubbies are in use by the students. The Coles Shenton Park opening has been postponed indefinitely, therefore the garden upgrade funding and promotions have been cancelled. R Appleton has been attending to oval issues with the City turning off the reticulation for a few weeks by moving sprinklers around. The oval's irrigation system will soon be connected to the school's bore instead of the City's. The P&amp;C have a playground proposed as their next major project, which was originally to be situated along Derby Road, but the City's tree is too volatile, the Onslow Road space is current underutilised and will be a great space for this.</p> <p>Staffing: R Crump has won a substantive Principal position at Mount Lawley PS. The panel is interviewing for the Associate Principal position today.</p> <p>Children's Crossing: WAPOL are looking for traffic wardens, this is a paid position through WAPOL, they do not have relief options now. E Wisdom asked about new traffic signs, these are part of the upcoming renovations by Main Roads and City of Subiaco, a temporary speed sign is a possibility.</p> <p>Attendance Data: Looking great, 88% as of yesterday. Teachers are assisting with the management of student attendance.</p>	Michelle	✓	
5.0	<b>Finance</b>			
	<p>Finance Report</p> <p>Minutes from Finance Meeting – 16/5/2024</p> <p>C1002 – C1004 Voluntary Contributions: Collection Rate is up to over 82% as at 30/04/2024.</p> <p>D5210 Reconciliation Action Plan: Part of this year's budget has been spent on Ree Couzens' artwork.</p> <p>D5005 English and D5105 Mathematics: Curriculum focus, tightly tied to our business plan and priorities.</p> <p>Comparative Budget Report explained and reviewed.</p>	Michelle	✓	
	<p>2024 Budget to be shared and endorsed by the Board.</p> <p>The budget planning is comprehensive, we are working with a tight budget in 2024, the vast majority of funding is spent on staffing. There is a decline in enrolments, 30 fewer than last year and a steady pattern over the last 3 years, eats into per student funding, still employ the same number of cleaners, gardeners, and office time. Schools run well on full classes from a budget perspective and there is a sweet spot for total student numbers. The notional salary rate for a Level 2/3 teacher is \$127,535.12, plus \$25 500 to cover DOTT (\$157K). This year we maintained the same number of classes, Year 1 and 2 classes have around 22 students which allows for growth but makes the class more expensive. Cost Centre Managers submit specific budget requests that include resources, relief days and professional learning. We were able to approve almost all of the requests for 2024. The budget requests must be planned and part of our key priorities. Funds are spent strategically on priorities. We have committed to teacher professional learning on a 4-year plan with Teach Well totalling \$240k by utilising the income from Tall Tree. Tall Tree income is \$60k per year compared to OSHclub \$18k in previous years. We are investing in teachers and our school.</p>	Michelle		

	<input checked="" type="checkbox"/> Endorsed			
<b>6.0</b>	<b>Funding Agreement for School 2024</b>			
	<p>Presentation of the Funding Agreement for Schools 2024</p> <p>M Nash shared the Funding Agreement with the committee.</p> <p>The Funding Agreement provides information on the student-centred funding. 'The school budget operates as a one-line budget, providing the schools the flexibility to develop educational programs and staffing profiles that best suit the needs of their communities within given parameters'. The one-line budget of \$4.3M in 2024 is made up of per student funding; student and school characteristics; disability funding; targeted initiatives and operational responses at Census. We work on the base model of SCF.</p> <p>Targeted Initiatives: \$12,753.51 Additional support for delivery of mental health programs to increase health program from 30mins to 55mins; \$24,817.23 Chaplaincy and Student Wellbeing Program is topped up by the school to 2 days a week, S Willmans gets to know people, help develop social skills and conflict resolution with individuals and groups of students of all age groups, supports families and parents, students identified through teacher and parent requests, runs a lunchtime clay club, is active and visible, plays soccer with students; \$12,753.51 Level 3 Classroom Teachers Additional Teacher Time to support initiatives, this is a career pathway, teachers need to apply, it is a competitive process, and \$12,753.51 Schools With Low Proportion of Level 3 Classroom Teachers.</p> <p><input checked="" type="checkbox"/> Noted by M O'Rourke and A Macnab</p>	Michelle	✓	
<b>7.0</b>	<b>Reconciliation Action Plan</b>			
	<p>Faction Shirts – Update</p> <p>There were two faction shirt designs voted on, the vibrant sublimation option was loved by students and the artwork on the piped option didn't translate as expected on the samples. The sublimation is printed on a white background causing the faction colours to print differently, and the material is not as breathable for Phys Ed. Looking for a balance between Ree's artwork looking smart and striking on the shirt design, and good material. Uniform Concepts have been very accommodating, honest about what would be a good result, and they are organising for new design samples to be sent to the school as soon as possible. The faction animals and plants are still an important part of this process and could be included on faction tents. C Nener wants to share the faction shirt journey with Ree to get her blessing and would like to look at renaming the factions in the future.</p> <p><input checked="" type="checkbox"/> Board approval of new faction shirts (re-design) all in favour.</p>	Chris	✓	
<b>8.0</b>	<b>NAPLAN – Initial Data</b>			
	<p>Preliminary student and school data for 2024</p> <p>We have the raw data with no comparison data from NAPLAN yet to compare with like schools. Hoping to receive this data before the end of Term 2. We are very strong in the 'strong' category and will focus on reaching more 'exceeding' to increase results against like schools. Some students are receiving additional support. What we need to focus on and where we are at. The tests change at different gateways. ADF pathway is 'exceeding'. M O'Rourke commented that students were relaxed and calm for NAPLAN. The 9 bands were reduced to 4 bands.</p>	Michelle		✓
<b>9.0</b>	<b>School Accountability and Review</b>			
	<p>Milestone Progress Business Plan 2023-2025 Targets updates</p> <p>M Nash shared the milestone document with the committee.</p> <p>Instructional Leadership Meeting: A meeting was held yesterday with ½ day for the meeting and ½ for planning. We are developing the capacity of the middle leaders within the school. Yesterday's meeting was productive, working on priorities. There are several big rocks that we are working on; A new Maths Program for 2025, as the</p>	Michelle		✓

	<p>current program won't exist. Looking at what does the evidence say and what programs other schools are using and their results; Reading and Writing with BrightPath for moderation; Social and Emotional Wellbeing trialling different programs to track junior students; Positive Behaviour Support (PBS) increase visibility and use of expectations throughout the school. The milestone document is our core business that we fund with our time and attention. Major work streams are broken down into what needs to be achieved and when they will commence. Clear map of our journey across the life of the business plan, make sure we don't try to do too many things at once, but are sustainable and fit for purpose. Holds ourselves accountable and feeds into the external review process. Our staff are doing outstanding and inspired work throughout the school to bring things together. Leaders from our teams will present a snapshot at future Board Meetings, it will be valuable for the Board to hear and will provide a bit more context.</p>			
10.0	<b>Parent &amp; Community Engagement</b>			
	<p>P&amp;C Update</p> <p>Nil</p>			
11.0	<b>General Business</b>			
	<p>(Not a matter for the Board, but M Nash happy to answer)</p> <p>Toilet Buddy: S Nadilo asked if the buddy system for students going to the toilet will continue. M Nash understands the perspective, there is high visibility with sport, music and art around the junior student toilets, and lots of Year 1s still go with a buddy, and nuanced adjustments are made. The cases were closed very quickly, and the school was assured it was not related to children. CCTV has been quite a deterrent.</p>	Chair		
12.0	<b>Close of Meeting 8.10am</b>			