

OFFICIAL



Student Leadership

2026

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Leadership Roles

Student voice is important at Rosalie Primary School, our vision and values encourage our students to be their best and take advantage of opportunities to grow and engage academically, socially, emotionally, physically, and creatively so they can reach their full potential.

Student leadership roles challenge students to develop a sense of vision and purpose as they take on the responsibilities of being a leader in our school. They develop interpersonal and intrapersonal skills including communication, negotiation, teamwork, and reflection. Students are given opportunities to develop the building blocks of leadership including, presentation skills, responsibility, organisation, and teamwork.

The leadership roles available at Rosalie Primary School are:

- Faction Leaders
- Early Act
- Art
- Library
- Music
- Care Captains
- PBS Leaders (new!)

Leadership Responsibilities

Faction Leaders

Faction leaders are leaders who support the school's leaders in delivering the school mission and vision. They develop student presence and voice within the school community.

Faction Leaders:

- Organise rosters that rotate each term for:
 - Daily fitness - equipment set up, reporting to PE teacher each morning at 8:15am
 - Morning announcements
 - Senior Sport - equipment set up every Friday afternoon.
 - Flag roster – daily raising and lowering of the 3 flags.
 - Bell roster
 - Senior Learning Wet Area – daily set up and pack up of chairs and tables.
 - Chromebooks – ensure secure storage at the end of each school day.
 - Merit Certificates – collection and distribution of certificates for signing on Thursday afternoons before assembly. Reading the certificates during the assembly.
- Organise costumes for Year 1 students for the Faction Athletics Carnival

- Organise a fundraising activity in one school term. You must plan, prepare, cost and manage your Year 6 faction members to run a successful event. The date needs to be confirmed with the Year 6 teachers and the principal prior to the event.
- Lead by example and ensure inclusivity in all playground games.
- Boost team confidence and morale for faction events and lead the faction in cheering and sports practice.
- Conduct public speaking on behalf of their faction.

Music Captains

Music Captains are leaders who should show an interest in music in the school and participate in school musical activities (*e.g. Choir, Instrumental Music School Services (IMSS), Rosalie String Ensemble*)

Music Captains:

- Liaise with class teachers before each assembly as to the set up needed for their assembly. (*e.g. microphones, headsets, sound system*)
- On the day of the assembly music captains will be in charge of music required (*e.g. playing music through the computer and sound system*)
- Take on a leadership role in senior choir rehearsals, including choir set up and organising busking sessions
- Thank visiting musical performers by making a short well-constructed speech
- Come up with ideas to help promote music activities. (*e.g. a 'sausage sizzle' for the choir/ band, a reward system to help promote great ideas in classroom music*)
- Are willing to get up in front of the school during assembly songs and belt out the words while doing the actions with gusto.
- Keep sound system equipment neat and tidy, especially electrical leads.
- Read out the 'Acknowledgment of Country' at assembly if required
- Need to be cool under pressure and enjoy organising things with Mrs Coleman. A sense of humour is essential. Even though this role has big responsibilities, it will still be fun!

Library Leaders

This role focuses on leadership, citizenship and organisational skills. You take a leadership position in the school and always show responsibility by adhering to and role-modelling our Rosalie Values.

Library Leaders:

- Arrange rosters and report for library duty.
- Use Destiny effectively.
- Place all returned books back on the shelf in the appropriate location.
- Scan out books for students and staff if required.
- Assist students to locate a book in the library. You must be familiar enough with Destiny and how the bookshelves are set out to be able to assist teachers properly.
- Assist teachers to find resources for them to use in their class.
- Ensure the 'New Book' display is restocked with new books.
- Ensure the library is neat and tidy before you leave.
- Empty the recycling bins in the library and admin.
- Collect school mail.
- Complete any additional duties as required.

Art Leaders

Art Leaders are leaders who help to organize and maintain the visual arts area. A lot of these duties are completed before school so please only apply if you can help before the school day starts on at least **two days a week. (You will need to be at school by about 8:20)**

Art Leader Duties include:

- Maintain the equipment trays:
 - sharpening pencils- both graphite and coloured
 - checking they contain correct supplies
 - emptying pencil sharpeners
 - cleaning trays
- Empty drying racks and put classwork in correct storage areas
- Tidy the newspapers, magazines boxes and sorting and maintain the recycled containers box
- Manage paint brush care- ensuring the paint brushes are clean and sorted into the correct sized tins on the trolley.
- Help with preparation for art classes (*e.g. cutting paper to size, preparing painting trays, setting up tables with equipment.*)
- Tidy paper and shelves in the storeroom and help keep the Art Room tidy and organised
- Assist Mrs Smart in setting up and pulling down art exhibitions
- Hand out artwork to classes
- Collect and deliver the Art Oscars to classrooms and make the winner announcement on Monday mornings over the PA.

Early Act

The Early Act Club is a junior version of Rotary. The primary function of Early Act is to create a sense of community among Rosalie Primary students through raising awareness and funds for important issues. In 2026 we will be promoting a sense of belonging for all Rosalie students. There will be a President, Vice President, Secretary, Public Relations, and Treasurer positions. The committee will be responsible for the day to day running of the club.

Early Act Leaders:

- Identify and coordinate fundraising opportunities for the school
- Liaise with local community groups
- Any additional duties as required by School Admin or Mr Thompson.

Care Captains

Care Captains are student leaders who actively support Rosalie's vision of creating a safe, inclusive, and positive school environment where everyone can thrive. They are proactive, enthusiastic, and consistently demonstrate the Rosalie Values in all areas of school life. Care Captains play a key role in fostering student wellbeing and creating a culture of care across the school.

Care Captains:

- Facilitate inclusive games for the Buddy Block one lunchtime per week.
- Run a lunchtime club of their choice (e.g. Lego, craft, games, etc.).
- Speak during morning announcements to promote lunchtime clubs and the weekly PBS (Positive Behaviour Support) value.
- Support the school's sustainability initiatives by assisting with recycling and other environmental programs.
- Attend termly meetings to discuss playground duties, student wellbeing, rosters, and special events.
- Lead by example, ensuring inclusivity and kindness in all playground activities.
- Consistently model and promote the Rosalie Values.
- Support the 'Aussie of the Month' program by helping to promote it and announcing nominees at assemblies.
- Participate in training in social skills and leadership to support their ability to independently and effectively facilitate lunchtime clubs.

Positive Behaviour Support (PBS) Leaders

We are seeking 2 PBS student leaders who consistently display exemplary behaviour and can assist us in managing our PBS program.

PBS Leaders:

- Monitor and display token houses
- Announce faction rewards
- Assist with coordinating Monday Muster
- Re-stock tokens for all classes fortnightly, while reminding teachers to display fortnightly expectation

Application and Selection Process

Students select any leadership positions they would like to nominate for. They will only be able to fill one leadership position but can nominate for as many different positions as they would like. The nomination process will be sent out via a Google Form in Term 4, the year prior to the students entering Year 6. Parental approval is required for students nominating.

Students nominating to be a faction leader must present a speech, over 1 min and no longer than 3 minutes, outlining why they should be a faction leader. They will outline their understanding of what service leadership is. Only the faction leadership positions will be voted on by the Year 5 students and then by teaching staff. This will happen in Term 4 of the year prior to the leadership role starting.

Staff coordinators will decide the leaders from the nominations for the rest of the leadership positions. If students are selected for a faction leadership position it will make them ineligible for any other leadership position. We ask all students to please read the requirements for each job carefully. Leaders will need to be available before and after school and recess and lunch.

Badge Presentation

There will be a leadership assembly in the last few weeks of Term 4. Leadership badges will be handed out to the successful applicants for each leadership team. Parents of students who are successful in securing a leadership position will be sent an email the day prior to the assembly informing them that their child will be receiving a badge at the assembly the following day.

Student Leadership Agreement

As a leader at Rosalie Primary School, I acknowledge the following responsibilities:

A student leader will:

- consistently complete their duties for the entire school year, as outlined in the Student Leadership Booklet.
- consistently demonstrate the Rosalie Values with exemplary behaviour in the classroom and on the playground and be a positive role model for other students.

Loss of Position:

If leaders consistently fail to complete assigned duties, or their behaviour falls short of the Rosalie PBS Behavioural Expectations, students will first receive a warning and guidance by school leadership. If the problem behaviours persist, students will lose their leadership position for two weeks, or forfeited entirely for serious breaches. These decisions will be at the discretion of the school leadership team.

Parent/Carer Declaration

I support the application of my child for Student Leader. I have read the Rosalie Primary School Leadership Booklet. I understand the selection criteria, specific duties required for the role and the 'Loss of Position' procedure. I will support my child in the role of Student Leader.

Parent Signature: _____

Date: _____

Student Leadership Agreement

- I have read, discussed with my parents/carers, and understood the document 'Student Leader Booklet' and will fulfil my duties as outlined.
- I understand that the failure to follow the requirements will lead to the consequences outlined in the section titled 'Loss of Position'.
- I agree to undertake the role of Student Leader. I will do my duties to the best of my ability.

Full name of student: _____

Date: _____